



Coppull Primary School and Nursery

Park Road, Coppull, Chorley, Lancashire, PR7 5AH

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Dear candidate,

Thank you for taking an interest in the post of **Senior Catering Officer** here at Coppull Primary School and Nursery. The successful candidate will join our hard working catering team, which is run independently from Lancashire. The role is 30 hours per week and term time only which is 38 weeks per year with an additional 5 days per year for INSET days. The salary is **pro-rata**. Some flexibility is required with regard to precise weekly working patterns.

Our kitchen plays a crucial role within the wider school and nursery team. In addition to providing lunches for around 170-200 pupils over 4 sittings, our team also provides breakfast and after school club meals and toast at break time. As an independent kitchen, we have the flexibility to create menus for special events and days and cater specifically for a wide range of dietary requirements.

We are an inclusive and caring school, and we look forward to welcoming you as a team member. We have strong family links and an excellent reputation within the local community. We have a passionate and effective staff team who work co-operatively to improve outcomes for our children. Our Governing Body is actively involved in school life and care passionately about improving outcomes for every child. They are committed to ensuring that all of our staff are supported in their professional development, well-being and work-life balance. Most importantly, the children make our school special. They deserve the very best that the profession has to offer.

Coppull Primary and Nursery is a vibrant and inclusive school. We have a larger than average number of children with SEND and children who are classified as vulnerable. The successful candidate will join our team who are dedicated to ensuring that our nursery is a safe and enjoyable place to work. We have high levels of support from our parents and carers who are welcomed to participate in all aspects of school life. We have two nursery classes which admit 2/3 year olds and 3/4 year olds; both are popular and were highly praised during our most recent Ofsted inspection. At Coppull Primary, we have a strong commitment to ensuring that children enjoy coming to school and nursery and have a passion for learning.

The closing date for applications is **Wednesday 21st May 2025** with interviews scheduled to take place on **Thursday 5th June 2025**. For further information, please visit our website: www.coppullprimary.com to find out more about our school and nursery. We have set aside the following times for prospective candidates to visit Coppull Primary prior to applying: **Thursday 15th May at 2.00pm**. Please contact the school office to book a place. Please email all completed application forms to bursar@coppullprimary.lancs.sch.uk

Thank you very much for your interest in the position and we look forward to receiving your application.

Michael Chambers
(Head Teacher)

Lindsey Parkinson
(Deputy Head Teacher)