**SELF-DECLARATION FORM**

**DISCLOSURE OF CRIMINAL CONVICTIONS AND REHABILITION OF OFFENDERS ACT 1974**

The post for which you are applying will involve access to children and will be subject to satisfactory enhanced clearance from the Disclosure and Barring Service. You are required to declare information about any criminal offences committed in any country, any \*unprotected convictions, cautions or reprimands, warnings or bind-overs, even if they would otherwise be regarded as ‘spent’ under the Act. Please make the following declaration and mark as appropriate.

|  |  |
| --- | --- |
| Do you have anything to declare? | [ ]  Yes [ ]  No |
| \* Please note that under the Rehabilitation of Offenders Act 1974 you may be entitled to answer ‘no’ to this question even if you have been convicted of a criminal offence in the past.  However, the 1975 Exemptions Order to this Act excludes certain types of employment, which involve contact with vulnerable adults or young people, from the protection of the Act.  If you are in any doubt as to the correct answer to give you should take advice, or check <https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/299916/rehabilitation-of-offenders-guidance.pdf> |
| If the answer is yes, then I have attached a sealed envelope containing details. | [ ]  Yes [ ]  No |

**Lived/Worked Outside the UK**

|  |  |
| --- | --- |
| Have you ever lived or worked outside of the UK?  | [ ]  Yes [ ]  No |
| If ‘Yes’, please state where and dates |        |
| Do you hold a Certificate of Good Conduct for your time spent abroad? | [ ]  Yes [ ]  No If ‘Yes’ please provide the issue date:       |

**The Keeping Children Safe In Education (KCSIE) 2022** guidance recommends that employers should carry out an online search in respect of candidates shortlisted for interview, therefore, I authorise The Bay Learning Trust to carry out checks on all my social media platforms. The table below confirms all the social media platforms I have accounts with and my usernames/ handles.

|  |  |
| --- | --- |
| Social Media Platform | Social Media Handle / Username |
|  |  |
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I certify that:

* I am not included on the Children’s Barred List or Adults’ Barred List maintained by the Independent Safeguarding Authority,
* I have not been disqualified from working with children or vulnerable adults
* I am not subject to any sanctions imposed by a regulated body or subject to any ongoing investigation into any matter which may bring into question my suitability for the post applied for.

|  |  |
| --- | --- |
| Signed |  |

|  |  |
| --- | --- |
| Print Name |  |

|  |  |
| --- | --- |
| Date |  |

*Where an electronic signature is provided, you will be required to sign a hard copy of this declaration at the point of interview.*