**Teaching Assistant Level 2B**

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| **Person Specification** |
| **Post title:** Teaching Assistant Level 2 | **Grade: C 3-5** |
| **Establishment or team: St Edwards RC, Darwen** |
| **Requirements****(based on the job description)** | **Essential** **(E) or** **desirable** **(D)** | **To be identified by: application form (AF),** **interview (I), Reference (R), test (T), or** **other (give details)**  |
| **Qualifications**NVQ level 2 or above qualification –appropriate to the post (or equivalent) Level 2 or equivalent qualification in English/Literacy and Mathematics/Numeracy | EE | AFAF |
| **Experience**Experience of working with children Experience of working in a classroom environment Experience of Administrative work Experience of supporting pupils with challenging behaviour  | EDDD | AF/IAF/IAF/IAF/I |
| **Knowledge, skills and abilities**Ability to operate at a level of understanding and competence equivalent to NVQ Level 2 standard Ability to relate well to children Ability to work as part of a team Good communication skills Ability to supervise and assist pupils Time management skills Organisational skills Knowledge of classroom roles and responsibilities Knowledge of the concept of confidentiality First Aid certificateAdministrative skillsKnowledge of Early Years Foundation StageGood numeracy and literacy skillsAbility to make effective use of ICTFlexible attitude to work | EEEEEEEDEDDDEDE | AF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/I |
| **Other**Commitment to safeguarding and protecting the welfare of children and young peopleCommitment to equality and diversityCommitment to health and safety | EEE | III |
| **Note: We will always consider your references before confirming a job offer in writing.** |
| **Prepared by: RCAT HR Department** | **Date: Sept 2023** |