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| **Personal Attributes required****(on the basis of the job description)** | **Essential (E)****or****Desirable (D)** | **To be identified by:****(eg application form, interview, reference etc)** |
| **Qualifications** |  |  |
|  |  |  |
| Minimum of 3 x GSCEs or equivalent including Grade C in English and MathsLevel 3 relevant qualification  | ED | AF/IAF/I |
|  |  |  |
| **Experience** |  |  |
|  |  |  |
| Experience of working with children Experience of working in a relevant education/social care/service environmentExperience of Administrative workExperience of supporting pupils with challenging behaviourAbility to work to tight deadlinesAbility to prioritise workload | EEDD/E E E | AFAF/TAFAFAFAF |
|  |  |  |
| **Knowledge/skills/abilities**Ability to relate well to childrenAbility to work as part of a teamGood communication skillsAbility to relate well to parents/carersAbility to supervise and assist pupilsTime management skillsOrganisational skillsKnowledge of classroom roles and responsibilitiesKnowledge of the concept of confidentialityAdministrative skillsAbility to make effective use of ICT Ability to assess children’s developmentFlexible attitude to work | EEEEEEEDEEEEE | AF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/IAF/I |
| **Other**Commitment to undertake in –service developmentCommitment to safeguarding and protecting the welfare of children and young people      | EE | IAF/I |
| **Special Requirements** |  |  |
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