**Person Specification Form**

**Post Title - Teaching Assistant - Level 2(b)**

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|  **Personal Attributes required (on the basis of the job description)**  | **Essential (E) or** **Desirable (D)**  | **To be identified by:** **(eg application form, interview, reference etc)**  |
| **Qualifications**  NVQ level 2 or above qualification –appropriate to the post (or equivalent) Level 2 or equivalent qualification in English/Literacy and Mathematics/Numeracy Qualifications/training relating to SEND   |    D  E  D  |  A / R   A / R  A / R   |
| **Experience**  Experience of working with or caring for children of relevant age Experience of working in a relevant classroom/service environment Experience of Administrative work Experience of supporting pupils with challenging behaviour Experience of supporting pupils with ASDExperience of supporting pupils with EHCPs  |    E  E D  D  DD D  |   A / I / R A / I / RA / I / R A / I / RA / I / RA / I / R  |
| **Knowledge/skills/abilities**  Ability to operate at a level of understanding and competence equivalent to NVQ Level 2 standard  |   E  |    A / I |
| Ability to relate well to children  | E  | A / I  |
| Ability to work as part of a team  | E  | A / I  |
| Good communication skills  | E  | A / I  |
| Ability to supervise and assist pupils Time management skills Organisational skills Knowledge of classroom roles and responsibilities Knowledge of the concept of confidentiality First Aid Certificate Knowledge of SEND roles and responsibilities in school Good numeracy and literacy skills Ability to make effective use of ICT Flexible attitude to work   | E E E D E D D  E E E  | A / I A / I A / I A / I A / I A / IA / IA / IA / IA / I  |
| **Other**  Commitment to undertake in –service development Commitment to safeguarding and protecting the welfare of children and young people    |   E E    |   A / I A / I    |
| **Special Requirements**  First Aid Certificate / Willingness to train  | D    | A / I    |