

Pilling St John's CofE Primary School

JOB DESCRIPTION: TEACHING ASSISTANT(TA2a)

Salary Grade: Grade 4 (point 4 - 6)

Contract Type: 22.5 hours per week, 1 year Fixed Term from 3rd Feb 2025

PURPOSE OF ROLE

We are looking for candidates who:

- can motivate and inspire children with high expectations for their success
- can demonstrate outstanding classroom practice or have the potential to do so
- are an excellent and creative team player with strong interpersonal skills and a fluid and flexible approach
- have a passion to make a difference for children

We can offer:

- leaders who will support you to become outstanding practitioner
- a dedicated and hard-working staff team who will support you
- a strong and positive school ethos
- a commitment to continuing your professional development as a lifelong learner

As with all Job Descriptions, the role is discussed between the post-holder and the Head teacher.

MAIN DUTIES

1. Work in partnership with class teachers to enable pupils to access the curriculum
2. Promote a positive and inclusive learning environment in the classroom and encourage pupils to achieve their personal best
3. Promote and support the inclusion of all pupils, including those with specific needs across all learning experiences
4. Assess pupils' responses to learning tasks and where appropriate, modify methods to meet individual and/or group needs
5. Use positive behaviour management strategies, in line with the school's policy and procedures, to contribute to a purposeful learning environment and encourage positive behaviour and interactions from all pupils

6. Work with individuals or small groups in the classroom or elsewhere as directed
7. Assist the Headteacher with pastoral issues
8. Liaise with parents/carers when necessary
9. Identify any concerns regarding pupils learning and communicate this with appropriate staff

Responsible to: Headteacher

- Assist with the supervision of pupils out of lesson times e.g. visits/trips, clubs, extra-curricular activities, break and lunchtimes
- Liaise with relevant staff to support development of the curriculum and ensure achievement for all pupils.
- Keep up to date regarding pupils' needs, effective support strategies
- .Support vulnerable pupils with personal health and hygiene if required

Generic Duties:

- Be a positive role model to all pupils in their presentation and their
- personal/professional conduct
- Be aware of and comply with policies and procedures relating to the school and child protection, health, safety and security and confidentiality, reporting all concerns to an appropriate person
- Be aware of and comply with the code of conduct, regulations and policies of the school
- Be aware of equal opportunities legislation and, along with colleagues, work towards ensuring that the school complies with its requirements
- Be aware of and support differences, ensuring all pupils have equal access to opportunities to learn and develop
- Contribute to the overall ethos, aims and objectives of the school including the school's commitment to safeguarding and promoting the welfare of children and young people
- Appreciate and support the role of other professionals
- Be aware of the school's duty of care in relation to staff, pupils and visitors
- and to comply with the health and safety policy at all times
- Establish and maintain positive, constructive and professional working
- relationships with staff, visitors, pupils, parents and other professionals of the school

- Recognise own strengths and areas of expertise and use these to advise and support others
- Participate in the School's Performance Appraisal process and seek to develop knowledge and skills through professional development opportunities

Carry out any other duties commensurate with the grade of the post, as directed by the Headteacher

To undertake any other reasonable duties as commensurate with the post as determined by the head teacher.

Job descriptions may change and/or be amended, the postholder may be required to fulfil other duties commensurate with the role.

HEALTH & SAFETY

All staff will make themselves familiar with the requirements of the Health and Safety Policy which are relevant to their work.

SAFEGUARDING

Collaborative Learning Trust is committed to promoting and safeguarding the welfare of all children and expect all staff and volunteers to share this commitment. This post is subject to an enhanced Disclosure and Barring Service (DBS) checks.

In line with KCSiE 2023, we will carry out an online search as part of our due diligence on shortlisted candidates. This may help identify any matters that are publicly available online, which we might want to explore with you at interview.