25th September 2025

Dear Applicant,

**Deputy Headteacher with SENCO**

Thank you for your interest in this post at our wonderful school.

St. Patrick’s is a vibrant and exciting place to learn, grow and shine. Our school has a strong Catholic ethos that underpins all we do.

We currently have a vacancy for a Deputy Headteacher and SENCO to join our happy team. We are looking for someone who has a passion for curriculum design, a detailed eye for assessment with a desire to improve the educational impact on children with SEND. You should be committed to developing self-confident and independent learners and want to be part of a collaborative approach to school improvement.

In this pivotal role, you will have the opportunity to make a significant impact on the marketing and promotion of our wonderful school, lead on curriculum design and SEND provision, support the development of assessment practises, and provide behaviour management leadership. Additionally, you will have the chance to mentor and coach other staff members, further enhancing your professional growth.

Whilst the role is only suitable for experienced teachers, the right individual will be provided with the necessary CPD and support to develop leadership and management skills and will be given opportunities to mould the future of our school through meaningful, strategic school improvement activities.

As a community-focused institution, we are committed to providing an outstanding education that inspires, motivates, and challenges our children. The successful candidate will be a creative and engaging teacher who is passionate about working with children.

### **Key Responsibilities:**

* Drive improvement in the quality of education provided for our children with SEND
* Lead the design and delivery of an engaging, enriching curriculum
* Oversee the implementation of robust assessment practises to track pupil progress
* Provide strategic leadership in behaviour management, ensuring a safe and stimulating learning environment
* Line manage and mentor other staff members, supporting their professional development

### **Qualifications and Experience:**

* Qualified Teacher Status (QTS) with a minimum of 5 years' teaching experience
* Proven track record of successful leadership and management experience
* Excellent communication and interpersonal skills
* Strong understanding of curriculum design and assessment practises
* Commitment to continuous professional development
* Commitment to inclusivity

### **Desirable Qualities:**

* Passion for Catholic education and a strong understanding of its ethos
* Ability to inspire and motivate both staff and pupils
* Creative and innovative approach to problem-solving
* Excellent organisational and time management skills
* Evidence of preparation for a role as SENCO or a desire to pursue a NPQSENCO qualification

The job description and person specification give more detailed information about the role. We also encourage visits to our School which can be arranged by emailing Mrs Liz Hindley (Headteacher) at head@st-patricks.lancs.sch.uk.

This position is offered on the Leadership Pay Scale, ranging from L4 to L9. In addition to a competitive salary, we offer a supportive and collaborative working environment, opportunities for professional development, and the chance to work with our wonderful, well-behaved children.

If you are an ambitious and dedicated educator who is ready to take the next step in your career, we encourage you to apply for this exciting role at St. Patricks RC Primary. Join our exceptional team and help us continue to provide an exceptional education for our community.

I look forward to meeting you in school and hope you will consider applying for the advertised post.

Good luck with your application!

Mrs. Liz Hindley

Headteacher

Key Dates

Visits to school:

* Anytime. Please call for an appointment

Closing date:

* Monday 13th October at 12 Noon

Shortlisting:

* Tuesday 14th October

Observations/ Interview:

* Monday 20th October and Tuesday 21st October