



PENDLE VALE COLLEGE

ASSISTANT CURRICULUM LEADER OF DESIGN TECHNOLOGY

CANDIDATE INFORMATION

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Dear Candidate

Welcome to Pendle Vale College. I am delighted that you are considering our College as a new career opportunity.

We are fortunate to have a modern, innovative, and fantastically well-equipped College; a £32million new build project in 2008, the facilities at Pendle Vale College are second to none. The building remains modern and innovative in design and is an exciting environment in which to work, however the College is more than bricks and mortar – our school is made up of over 1000 students and over 100 colleagues who all attend school each day to learn, grow and improve. Our facilities provide first rate teaching and learning opportunities that give our students and teachers a clear advantage and that results in consistently good outcomes.

Our college is made up of a team of highly committed, motivated, dedicated and professional colleagues both teaching and non-teaching, who each individually make a significant and positive difference to the lives of our students. As Headteacher, I am extremely proud of our college and the colleagues and students with who I share the vision to make this a special place for adults and young people to teach and learn in.

Colleagues at Pendle Vale benefit hugely from working in an environment that is supportive, challenging and rewarding. We pride ourselves on welcoming new staff with an excellent induction programme whether you are joining us as a newly qualified or experienced candidate.

Whilst recognising that the College exists for the benefit of the students, we aim to be a place where staff can also realise their ambitions and potential and further develop their careers. We aim to be at the cutting edge of change and engage in high profile projects and developments that enable our students, and staff, to achieve the most that they possibly can while working or studying here. We are outward facing and strive to learn from and assimilate the very best practice and research. We really want to hear from those colleagues who are exceptional in what they do and who truly believe that they can make a positive difference to our college.

We know that Pendle Vale College is and will continue to transform the education and life chances of our young people. By working together as a team, we aim to develop happy, confident and independent learners ready to take their place in the modern world.

We have a modern, flexible, and responsive curriculum, which actively encourages our students to be responsible for their own learning and ensures that they are being stretched and challenged and appropriately prepared for their future learning. We know our students very well indeed and strongly and confidently believe that we are meeting their current and future needs.

As Headteacher, I believe that a team of people work best when they are working together towards a common goal. Pendle Vale College is an enjoyable and rewarding environment in which to work. There are significant career opportunities for colleagues and promotion is actively supported and encouraged. Our team ranges from early career teachers to experienced candidates who have reaped the benefits of working at our college.

We are a modern and contemporary College that wants to attract colleagues who have ideas, who are inspirational, innovative and who are truly dedicated to the development of our young people. If you have what it takes to take a forward-thinking College to the next level, then we look forward to reading your application and hopefully from there calling you to interview.

Our story is one of continued and improving success. We pride ourselves on being a strong, vibrant, and confident community. Don't just take our word for it, we warmly welcome visitors and prospective applicants to arrange a visit, meet with significant colleagues and see for yourself.

Ofsted

Ofsted last visited us in November 2021 and confirmed that Pendle Vale remains a Good school. A copy of this Ofsted Report can be found on our college website.

Community and Surrounding Areas

Pendle Vale College has a good location, situated just five minutes from the M65. Easily accessible from larger towns and cities of Manchester, Preston, Bradford, and Huddersfield, it is also in close proximity to the smaller rural communities for Pendle, Colne and Skipton. Nelson is under an hour away from the Lake District and North Yorkshire Moors.

If you are interested in moving the College forward within a focussed team who are highly committed to serving its students, staff, and community, then I welcome your application. Please submit the Teaching Staff application form, available on our website or from Hays, along with a letter of application of not more than two A4 sides, detailing how your experiences and impact to date qualify you for the post and how you see the role developing.

I look forward to receiving your application.

Mr Oliver Handley
Headteacher



JOINING PENDLE VALE COLLEGE

We recognise that people are our most valuable resource, and we support them in being effective in their role by providing the following benefits:

- **Professional Development** – Pendle Vale is committed to developing staff within their roles and creating continued fantastic opportunities for further career progression through our weekly CPD sessions as well as access to NPQs and other professional qualifications.
- **Pension Scheme** – Every employee here at Pendle Vale has access to the Teachers' Pension Scheme or the Local Government Pension Scheme.
- **Well-being Benefits** – Through our wellbeing provider, staff can access a number of generous well-being benefits including Physiotherapy, 24-hour GP Helpline, Cancer Support, Stress counselling support and Weight management
- **Cycle to Work Scheme** – Pendle Vale has joined this scheme to provide staff with the opportunity to take advantage of the salary sacrifice tax-relief arrangement. For more information, eligibility criteria and details on how to apply, please contact the central HR Team
- **Annual Flu Vaccinations** - Annual Flu Vaccinations offered for free to all members of staff.
- **Gym Facilities** - Staff here are able to access the Gym facilities before and after school free of charge.

ASSISTANT CURRICULUM LEADER OF DESIGN TECHNOLOGY

MPS/UPS + TLR2.1 (£3391)

Full time – September 2025

An opportunity has arisen for a creative, ambitious, and inspirational teacher to undertake the responsibility of Assistant Curriculum Leader of Design Technology preferably a Teacher of Food Technology. This post is particularly suited to a person who aspires to be a Curriculum Leader of Design Technology as well as Hospitality & Catering. You will be an integral part of leading in further developments in Design Technology by supporting the Curriculum Leader, in curriculum development and line management of staff.

We are an ambitious school and can offer:

- Excellent resources
- Excellent support and professional development opportunities
- Friendly staff
- Excellent IT facilities.

We are seeking:

- A highly professional colleague aligned to our values of ambition, determination and respect
- A passionate, dedicated, outstanding teacher.
- Creative teaching skills and a highly professional approach
- High expectations of students and the determination to raise student achievement
- Evidence of delivering outstanding results at KS3 and KS4
- Somebody with the ability to lead the work of others.

Pendle Vale College has a good location, situated just five minutes from the M65. It is a quiet and efficient commute from the larger towns and cities of Manchester, Preston, Bradford and Huddersfield, it is also in close proximity to the smaller rural communities for Pendle, Colne and Skipton. Nelson is under an hour away from the Lake District and North Yorkshire Moors.

For an informal discussion on this post, please contact Mrs. Z Ogden, Curriculum Leader for Design Technology on 01282 682240 or email z.ogden@pendlevale.lancs.sch.uk

If you are interested in applying for this position, to apply via our Every Recruitment Portal please click the following link:

<https://candidates.every.education/Vacancies/Details?advertKey=f26ceb08-fb88-46cf-9264-2c43b2a69a29>

Closing date for applications – Monday 12 May 2025

Interviews – Friday 16 May 2025

Pendle Vale College is committed to the health, safety, and welfare of its students.

All posts are subject to an Enhanced DBS disclosure. Please note that in line with Keeping Children Safe in Education 2022 an online search will be carried out as part of our due diligence on shortlisted candidates.

Department Information

This post provides a very exciting opportunity for an enthusiastic, innovative and hardworking individual, with a proven success in the quality of their teaching, to join a well-established team with a proven track record of high-quality teaching and learning and strong results.

The current team is made up of the following staff:

Zoe Ogden	Curriculum Leader for Design Technology
Scott Hellier	Teacher of Design Technology / Engineering
Stephanie Barton	Teacher of Design Technology / Engineering
Shaun Barker	Teacher of Design Technology
David Holdsworth	Design Technology Technician
Vacancy	Assistant Curriculum Leader for Design Technology

These colleagues are extremely experienced and can be relied upon to give their new colleague a tremendous amount of dedication, help and support.

The specialist purpose-built workshops and catering room within the modern building. In addition to this there are class sets of iPads available which can be booked to complement learning and teaching.

Job Description	
JOB TITLE:	Assistant Curriculum Leader
GRADE:	MPS/UPS + TLR 2.1
LOCATION:	Pendle Vale College
RESPONSIBLE TO:	Curriculum Leader
STAFF RESPONSIBLE FOR:	
JOB PURPOSE: The main objectives to be achieved by the Postholder	
<p>ALL TEACHING POSTS</p> <ul style="list-style-type: none"> ▪ To maintain and build upon the standards and professional duties as outlined in Teachers' Pay and Conditions including Post Threshold Standards. ▪ Provide support in strategic leadership and management to support and contribute to the implementation and development of the vision and aims of the College. ▪ To monitor and support the overall progress and development of students as a class teacher/Form Tutor. <p>SPECIFIC TO POST</p> <ul style="list-style-type: none"> ▪ Provide support for the Curriculum Leader in the implementation of change within the curriculum area. ▪ Assist the Curriculum Leader in the development of curriculum area policy. ▪ Developing systematic target-setting for all students within curriculum area including monitoring the attainment of students and for celebrating their achievement. ▪ Take an active role in encouraging a team spirit amongst members of the curriculum area. ▪ Assist the Curriculum Leader in implementing Performance Management within the curriculum area. ▪ Deputise for the Curriculum Leader in their absence. ▪ Be a model of good practice and encourage the sharing of good practice within the curriculum area. ▪ To develop Schemes of Work at KS3 and KS4, as appropriate. ▪ Manage/monitor progress across a cohort of students (e.g. KS3) using intervention strategies where appropriate. ▪ Assist with the implementing of the behaviour management policy throughout the department. ▪ Keep up to date with national developments within the subject and assist the Curriculum Leader in ensuring that colleagues are kept informed. ▪ Assist in the administration and moderation of GCSE Controlled Assessments. 	

- Set work for classes during periods of staff absence as required by the Curriculum Leader.

Note: In addition other duties at no higher level of responsibility may be interchanged with/added to this list as required.

Equal opportunities

We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

Health and safety

All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must help us to apply our general statement of health and safety policy.

Safeguarding Commitment

This College is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Pendle Vale College

Assistant Curriculum Leader – Person Specification

1.Attitudes and Beliefs	Required	Assessed
▪ Commitment to comprehensive education and inclusion	E	A
▪ Commitment to the highest quality learning experience for all students	E	A/I
▪ A desire to continually develop own professional skills	E	A
2.Knowledge		
▪ Teaching qualification/ PGCE	E	A
▪ Good honours degree	E	A
▪ Good track record of professional development in teaching and learning.	D	A
▪ Knowledge of strategies that help all students to access the curriculum and make expected progress within the subject area.	E	A/I/O
▪ Good working knowledge of effective use of assessment and progress data.	E	A/I
▪ Sound awareness of current educational thinking and curriculum development relating to the subject.	E	A/I
▪ Good working knowledge of what makes an effective climate for learning.	E	A/I/O
▪ A working knowledge of successful approaches to teaching and learning that motivate and engage students.	E	A/I/O
▪ Fully conversant with the planning and delivery of courses up to KS4	E	A/I
▪ Evidence of initiating and carrying through curricular innovation based on college and national priorities.	D	A/I
▪ Knowledge and confident use of ICT to enhance teaching and learning	D	I/O
3. Experience		
▪ Experience of successfully improving own practice and/or of working with others to improve an aspect of teaching and learning.	E	A/I
▪ Evidence of delivering value added results at KS3 and KS4	E	A/I
▪ Experience of intervention programmes that help key groups of students to accelerate their progress	D	A/I
▪ Successful experience of working with students across the ability range and at different key stages.	D	A/I
▪ Successful work with students as a tutor, mentor and/or coach	D	A/I
4. Skills/ abilities		
▪ Highly effective teacher with proven ability to raise students' attainment	E	ALL
▪ A capable, self-reflective teacher who continually strives to improve further and who leads by example	E	All
▪ Resilience and flexibility	E	I/R
▪ Able to form effective working relationships within a team, based on mutual respect	E	I/R
▪ Ability to lead and motivate staff and students	E	ALL
▪ Strong verbal and written communication skills	E	ALL
▪ Integrity based on sound personal and professional values	E	R/I
▪ Capacity for creative thought and openness to new approaches	E	ALL
▪ Ability to take initiative within the remit of the role	E	R
▪ Ability to see things through from conception to implementation and then to review their impact.	E	R/I
▪ Able to meet deadlines and to plan ahead.	E	R/I
▪ Enjoys working with children and committed to helping them to achieve their best.	E	R/I

Required: E = Essential D = Desirable

Assessed by: A = Application I = Interview R = References O = Observation