



Pendle
Education Trust

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**HEAD OF
HUMANITIES AND MFL
(HISTORY SPECIALISM)**

**APPLICATION
PACK**

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INTRODUCTION

WHY WORK FOR PENDLE EDUCATION TRUST

This is an exciting time to join Pendle Education Trust. We are developing and always improving the academies within our family to ensure the highest standard of education for our children.

Pendle Education Trust is a family of academies in East Lancashire educating over two thousand children. The Trust is sponsored by Nelson and Colne College. Established in 2013, Pendle Education Trust continues to grow, welcoming new schools to our family. Currently we have five Academies within our family, and we are looking forward to welcoming new additions over the coming months and years:

Castercliff Primary Academy

Casterton Primary Academy

Colne Primet Academy

Pendle Primary Academy

West Craven High School

Our focus is exceptional leadership and meeting the needs of local families and the community. Through close collaboration with local partners and schools, we strive to deliver an excellent education for children in Pendle and surrounding districts. Our vision is that every child should only be a short walk away from a world class school. We exist to empower, enable and inspire schools to provide an outstanding level of education and support through exceptional leadership, collaboration, innovative thinking and understanding of local needs.

In practice this means that we care passionately about all the children in our academies and believe in the difference our work can make to their lives. We have a fantastic staff of over 280 people across our academies - all dedicated to this single purpose.

We don't apologise for relentlessly driving forward improvements for the benefit of our children and staff and look for ways to collaborate within the Trust and with other schools and academies with like-minded philosophies. There will be considerable opportunities for professional development and there will be coaching and mentoring opportunities. We have strong links with our sponsor, Nelson and Colne College, to develop skills and potential in all Trust staff. We encourage participation in relevant networks and forums with other finance managers working in education.

We are a flexible and supportive employer and would consider job share or part-time working applications.

Please visit our website for more information about Pendle Education Trust.

JOIN US

COLNE PRIMET ACADEMY



Now is a really exciting time to be joining Colne Primet Academy as we go through a period of rapid expansion, both in terms of staff and student numbers and with extensive new building and refurbishment work completed in September 2024.

We currently have 875 students on roll from a diverse range of backgrounds, and the students numbers continue to grow up to our full capacity of 1050 over the next few years. Throughout the school, we have students who speak 23 different languages. Working with such a diverse community brings lots of opportunities for students to learn more about each other and themselves.

By joining the Primet family you will become part of a supportive and ambitious team. The core drive of being part of the Primet staff team is about wanting the best for our students, and to help them overcome any barriers to their success. Our aim here at Colne Primet Academy is to give each and every child the very best educational start in life. At all times, we guide, support and inspire.

We collaborate with our colleagues at West Craven High School as well as the three primary academies in our Trust family and have the support of the Pendle Education Trust core team for functions such as Finance, Facilities, Human Resources, Health and Safety, IT, Marketing and Governance.

We are proud of the positive atmosphere that exists within the Academy. Visitors very often comment on the calm and orderly surroundings and the warm, welcoming and friendly ethos we have created. We believe that high achievement comes as a result of a positive atmosphere, high expectations and mutual respect.

Our core values are based on the Primet Positives: Progressing, Respectful, Inclusive, Motivated, Expressive and Together. These values are embedded in everything we do throughout school, and we are very proud of what Colne Primet Academy stands for in its community – we hope you want to be a part of that too.

Please take the time to read the information in this booklet to find out more about this role and we look forward to receiving your application.



Mrs Julia Pilkington
Principal

#PROUDTOBEPRIMET



VACANCY



Pendle
Education Trust

HEAD OF HUMANITIES AND MFL

Salary	MPS1-UPS3 plus TLR 2.3
Role Details	Full Time, but Part Time applications are welcome
Required	September 2025
Closing Date	Monday 28th April
Interview Date	Tuesday 6th May



#PROUDTOBEPRI MET

HEAD OF HUMANITIES AND MFL (HISTORY SPECIALISM)

This is an exciting opportunity for either an experienced curriculum / faculty leader interested in a new challenge or a creative and ambitious subject lead seeking further progression.

As a Head of Curriculum, this role will lead on the curriculum design and delivery in your specialist subject area, as well as having overall leadership responsibilities across the suite of subjects. In this role, you will lead a team of teachers across a range of subjects and be supported by other subject leaders, in providing inspirational curriculum experiences, high quality teaching and learning and high progress and attainment rates for all.

Leadership Responsibilities:

1. To lead the department effectively, so that teachers are up to date, plan and prepare high quality teaching on a range of programmes, delivering effective learning for students
2. Design and develop the curriculum, including through shared resources for the course/subject, and utilising effective links across the Trust for resources
3. Deliver enrichment and enhancement activities
4. Effectively assess and cater for all students within lessons, including those with SEND
5. Maintain comprehensive, up to date, student/course/subject records and provide information as requested
6. Ensure close liaison and good communications with other staff in matters concerning students
7. Use Trust systems to track and communicate student progress
8. To provide outstanding leadership and promote the vision, values and ethos of the Academy and Trust throughout normal daily practice and at internal and external events
9. To develop, monitor and evaluate quality assurance processes to ensure the highest possible standards.
10. To ensure the implementation of a rigorous schedule of assessment, tracking and intervention with a forensic understanding of internal and external data to identify and address early underachievement through precise targeted intervention.
11. To monitor, evaluate and review school practice and promote and implement successful improvement strategies, ensuring policies are adhered to
12. Contribute to and drive forward a shared vision, values, policies and practices, working with colleagues across the Trust.
13. To monitor performance, to identify and share best practice across the academies and take action to address underperformance at all levels.
14. To ensure effective and efficient management, organisation and deployment of resources, including the Curriculum Area budget.

JOB DESCRIPTION

Role Specific

1. Be up to date, plan and prepare high quality teaching on a range of programmes, delivering effective learning for students
2. Develop and share resources for the course/subject, including maintaining effective links across the Trust for resources
3. Deliver enrichment and enhancement activities
4. Effectively assess and cater for differentiation within lessons
5. Maintain comprehensive, up to date, student/course/subject records and provide information as requested
6. Ensure close liaison and good communications with other staff in matters concerning students
7. Use Trust systems to track and communicate student progress

Student Responsibilities

1. Value and support students to achieve their full potential
2. Having high expectations of behaviour and academic achievement for all students
3. Effectively manage the behaviour of students using positive behaviour strategies to ensure learner's engagement in lessons
4. Participate in relevant meetings with colleagues, parents and be involved in links with external agencies as part of curriculum enrichment
5. Carry out the role of a form tutor

Trust Responsibilities

1. Share the Trust's Vision, Mission, Values and Behaviours and communicate them effectively
2. Participate in Staff Review and Professional Development activities, and be actively involved in the Trust's culture of high expectation
3. Value diversity and promote equality
4. Engage in marketing activities and liaison with employers and the wider community in line with Trust strategies
5. Contribute to cross-Trust events
6. Adhere to Trust policies and procedures including Health and Safety
7. Be responsible for safeguarding and promoting the welfare of children and young people
8. Any other duties that the Principal considers appropriate

The ideal candidate will have:

- Qualified Teacher Status and a degree in a relevant subject area.
- Experience of leading others and evidence of demonstrating impact in a leadership role
- Successful teaching experience in a relevant subject area
- Thorough knowledge of the National Curriculum and GCSE specifications.
- Experience of working in partnership with parents/carers to facilitate effective links between home and school

ABOUT THE HUMANITIES AND MFL CURRICULUM TEAM



Layla Hunt
2nd in Faculty



Dianne Bielby
**Head of Personal
Development and RCS**



Anne Henderson
**Lead Practitioner
in Geography**

Due to the promotion of the existing post holder, Jack Farmer to Assistant Principal, we are looking for an experienced curriculum leader to lead this well established and growing team. The Humanities and MFL curriculum area consists of History, Geography, Religious & Citizenship Studies (RCS) and MFL (French and Spanish).

This post is supported by leadership roles including Layla Hunt, 2nd in Faculty and History teacher; Dianne Bielby, Head of PD and RCS; Anne Henderson, Lead Practitioner in Geography; Holly Kilshaw, T&L Leader in MFL; and from September is also joined by Rachel Giles, Lead Practitioner in MFL. In addition to this strong leadership team, there are six other teachers within the curriculum team. As well as the teaching team, we have engaged with the British Council Languages Assistant programme, successfully having at least 1 Language Assistant in school for 3 years now.

Humanities and MFL benefit from being based in our new building which was only opened in May 2024, providing an excellent learning environment for students with 12 new classrooms, large team office base and staffroom facilities. Within this building the 4 subject areas are grouped together with neighbouring subject specialists.

As you can see, this role joins a well established and valued curriculum area, and this is an exciting opportunity to lead this team.

PRE EMPLOYMENT CHECKS

Please note: All of our positions are subject to an enhanced DBS check. If there's any reason why this may preclude you from being considered, please contact the Pendle Education Trust team. In line with Keeping Children Safe in Education 2024, an online search will be carried out as part of our due diligence on shortlisted candidates.

CVs are not accepted. If you're interested and would like to submit an application, please complete our online application form via our website careers.pendleeducationtrust.co.uk

Equal Opportunities statement

We are an Equal Opportunities employer, welcoming applications from all sections of the community.

Rehabilitation

The post you are applying for is covered by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013). If successful you will be required to apply to the Disclosure and Barring Service (DBS) for a 'disclosure'. Information provided by you or the Disclosure and Barring Service will be dealt with in a confidential manner in accordance with the DBS's Code of Practice. You may view the Code of Practice on the DBS website at www.gov.uk/dbs or alternatively a copy is available on request.





Pendle
Education Trust

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Company Registration Number

08263591

Place of Registration

England and Wales