



March 2025

Dear Applicant,

Thank you for taking an interest in the post of Headteacher at our happy, thriving school. Having led the school with distinction for over 10 years, our Headteacher has retired following a period of ill health. We are now keen to appoint a successor who will sustain the many strengths of our school and shape the next steps in our development. The new Headteacher will inherit a very strong school with a dedicated and highly effective staff team and pupils who are keen to learn and fully embrace all aspects of our school community.

The governors are keen to appoint a Headteacher who will lead the strategic direction of the school, driving excellence in teaching and learning and ensuring the development of both the children and staff. The successful candidate will work closely with governors, staff, pupils and parents to build a cohesive team who will strive for continuous improvement and sustain a high-quality, rich educational experience where all children develop their confidence and are motivated to achieve well.

Governors are keen to support the new Headteacher in taking the school forward and they are currently at a very early stage in exploring options relating to the possibility of Carleton Green Primary School joining a Multi Academy Trust in the future.

If this role is of interest to you, please do not hesitate to arrange a visit on Wednesday 19<sup>th</sup> March at 9:30am or Thursday 20<sup>th</sup> March at 9:30am by contacting Miss Savage, School Business Manager on (01253) 891228.

We look forward to meeting you and receiving your application.

Yours faithfully,

Christina Davies  
Chair of Governors (on behalf of the School Governing Body)

**Key dates:**

Closing date for applications: Friday 28th March 2025 (12 noon)

Shortlisting: 31st March 2025

Interviews to be held: 28th & 29th April 2025

