March 2025

Dear Applicant

On behalf of the Governing Body and the whole of our school community, we thank you for the interest you have shown in our school and the advertised post of Deputy Headteacher. It is a crucial role with key responsibilities and functions and comes at a time of change across the Leadership and Management within school.

It is an exceptional opportunity for the right person to join a skilled, professional, welcoming whole school team to bring a new perspective and continue to build on our principles, ethos, and strength in depth, determining the next phase of the school’s development.

We would expect candidates to familiarise themselves with the school by engaging with the information held on the website such as the current prospectus, curriculum information, the previous self-evaluation and improvement plan summary. As well as our most recent inspection from March 2023.

However, we would also recommend the best way to get a real ‘feel’ for our school is to attend one of the pre-application visits and meet the students and young people, the staff, and see the school in action.

Sir Tom Finney Community High School is a fantastic school, with fabulous and engaging students who present with a wide variety of special educational needs, learning difficulties and disabilities. As such we have an inclusive community where the challenge of diverse individual learning and need is met by a responsive curriculum, flexible and adaptive teaching and ways of working to ensure access, engagement, and participation.

The staff are committed to supporting our students to make the very best progress they can across a whole range of achievement and attainment based upon their aspirations and ambitions in preparation for leaving school and for their adult life.

For some that can be very small steps of progress toward a specific goal, for others it can be giant leaps of success in qualification and examination.

We are looking for someone to join us with that same level of commitment, determination, and enthusiasm to ensure that the high expectations and standards we have for our students and for ourselves will continue.

The ideal candidate should be:

* Inspiring and be inspired by our young people.
* Confident in modelling our vision and values to all.
* Authentic and place our young people at the heart of what they do.
* Successful in supporting the strategic developments of a school.
* Committed to their own professional development and extending their knowledge within the field of SEND policy and practise.
* Able to communicate well on all levels with a wide range of audiences.
* Not be afraid to make difficult decisions.
* Work collaboratively and collectively and in partnership with colleagues, parents, and other professionals for the benefit of our students.
* Positive, forward thinking, and creative.

If, after reading the job description, the person specification, this letter and finding out more about our school, and you think you can add something ‘extra’ to our already experienced leadership team to ‘Make A Difference’ to the lives of our young people and their families, then we welcome and look forward to receiving your application.

Yours sincerely



Garry Harper

Chair of Governors



Katy Stringer

Designate Headteacher