



Goosnargh Oliverson's Church of England School

Job Description - Class Teacher



Purpose of the post

- To carry out the duties of a teacher as set out in the most recent School Teachers Pay and Conditions Document
- To teach children a high quality and appropriate curriculum which meets the needs of the cohort and the terms of the National Curriculum
- To support the vision, aims and Christian ethos of Goosnargh Oliverson's CE School
- To contribute to the wider aspects of school life undertaking extra-curricular activities
- To share in the corporate responsibility for the well-being, safeguarding and discipline of all the pupils

Primary Responsibilities

- To meet the expected standard of a qualified teacher as outlined in the *Professional Standards for Teachers*
- To meet the standards of the School's Teaching and Learning Policy
- To plan a curriculum which meets the needs of the cohort.

Professional Attributes

- To ensure children are nurtured and meet high standards of behaviour
- To share the corporate responsibility for the well-being, safeguarding and discipline of all pupils, in line with school policy
- To ensure highest standards of work and presentation in all areas
- To establish effective professional relationships within school, the Local Authority and with other agencies where appropriate and provide information as required
- To work effectively with support staff and other adults, deploying them where appropriate
- To communicate and collaborate effectively with learners, colleagues and parents

Professional Knowledge and Understanding

- To keep an up to date knowledge and understanding of a range of teaching and behaviour management strategies
- To know the assessment and monitoring requirements, arrangements and approaches for all curriculum areas
- To have a secure knowledge and understanding of all curriculum areas and frameworks and relevant initiatives
- To identify able and talented pupils and those with special educational needs
- To have regard to equal opportunities and inclusion at all times
- To know the requirements, arrangements and policies for the safeguarding and well-being of all children

Professional Skills

- To plan, monitor and evaluate effective and differentiated programmes of work
- To accept responsibility for effective teaching and organisation of the class/groups of children as required by the Headteacher
- To review the effectiveness of own teaching and its impact on the learners attainment and well being
- To assess, record and report on children's development, progress and attainment, setting clear targets which build on prior attainment
- To create and maintain a well-organised, stimulating, safe and tidy learning environment providing a high standard of display both in the classroom/work area and around the school
- To review the impact of feedback provided to learners
- To plan opportunities to contribute to pupils' spiritual, moral, social, emotional and cultural development ensuring the well-being of all children
- To contribute to the development of the curriculum by taking an active part in staff discussions, planning, innovation, evaluation and INSET, to ensure the co-ordination of the work of the school as a whole
- To develop positive relationships with parents and meet with them at parents evenings and as necessary throughout the year to share targets and review progress
- To write annual reports
- To work as a team member with colleagues

Other Duties

- To contribute to documents relating to procedures within school and to review such procedures with other teachers
- To liaise with the official agencies concerned with the welfare of children and to inform the named person of any children in need of protection because of abuse or neglect
- To undertake an equal share of playground duties and rota duties for school activities and take part in extra-curricular activities including PTA events
- Actively extend own professional learning via collaborative study, attendance at INSET and reading to keep abreast of new developments
- To attend and participate in planning meetings with colleagues as required
- To pay due attention to work times as detailed in staff conditions policy documents
- To undertake any other task the Headteacher may require which can be deemed reasonable for the efficient running of the school

