



## ST ANTHONY'S CATHOLIC PRIMARY SCHOOL

Headteacher: Mrs J Barnes  
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[www.st-anthonys.lancs.sch.uk](http://www.st-anthonys.lancs.sch.uk)

### JOB DESCRIPTION

<b>POST TITLE</b>	<b>MAIN SCALE TEACHER – EYFS</b>
<b>PURPOSE:</b>	<ul style="list-style-type: none"> <li>To teach, according to their needs, the pupils in his/her class.</li> <li>To plan and differentiate work, assess and record overall progress of pupils.</li> </ul>
<b>REPORTING TO:</b>	<ul style="list-style-type: none"> <li>Headteacher/Deputy Headteacher</li> </ul>
<b>RESPONSIBLE FOR:</b>	<ul style="list-style-type: none"> <li>Supervising the work of non-teaching staff</li> </ul>
<b>LIAISING WITH:</b>	<ul style="list-style-type: none"> <li>The Headteacher, all teaching staff and Teaching Assistants</li> </ul>
<b>WORKING TIME:</b>	<b>As set out in Conditions of Employment of School Teachers</b>
<b>SALARY / GRADE</b>	<b>Main Scale</b>
<b>GENERAL DUTIES</b>	
<p>The class teacher will be responsible for the education and welfare of a designated class of pupils in accordance with the requirements of "Conditions of Employment of School Teachers," having due regard to the requirements of the National Curriculum, the school's aims, objectives, schemes of work and policies.</p> <p>The class teacher will be expected to share in the corporate responsibility for the well being and discipline of all pupils. The performance of those duties is under the reasonable direction of the Headteacher. The class teacher is responsible to the Headteacher at all times.</p> <p>This school is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment.</p>	
<b>ROLES AND RESPONSIBILITIES</b>	<ul style="list-style-type: none"> <li>To maintain and develop the character of the school in accordance with the Mission Statement and Catholic ethos.</li> <li>To have high expectations of both the children and themselves.</li> <li>To demonstrate the ability to use assessment data and assessment for learning to meet the needs of the individuals in their care.</li> <li>To contribute to the implementation of an effective school development plan.</li> <li>To create bright, stimulating classroom, hall and corridor displays which enhance and celebrate the children's work.</li> <li>To implement a range of teaching styles and encourage independent learning.</li> <li>To create a well disciplined classroom environment.</li> <li>To share own good practice with others in order to improve quality of teaching and learning.</li> </ul>

PERSON SPECIFICATION

Requirements (based on the job description)	Essential (E) Or Desirable (D)	To be identified by: Application form (AF) Interview (I) References (R)
<p><b><u>Application</u></b></p> <p>Fully completed application form</p> <p>Well considered and relevant supporting letter</p> <p>Professional references should provide a strong level of support for skills, knowledge and attributes referred to below.</p>	E  E  E	AF  AF  AF
<p><b><u>Training and Qualifications</u></b></p> <p>Experience of teaching at EYFS</p> <p>Experience of teaching mixed-age groups</p> <p>Experience of working with a teaching assistant</p> <p>Experience of working with and engaging parents and the wider community</p>	E  D  D  D	AF/I/R  AF/I/R  AF/I/R  AF/I
<p><b><u>Professional Knowledge and Understanding</u></b></p> <p>Pupils' educational development at Early Years</p> <p>Knowledge and Understanding of assessment at Early Years</p> <p>Effective teaching and learning strategies to meet the needs of all pupils</p> <p>Application of ICT to teaching and learning</p>	E  E  E  E	AF/I/R  AF/I/R  AF/I/R  AF/I/R
<p><b><u>Skills and Attributes</u></b></p> <p>Enthusiastic and has a high level of motivation and initiative</p> <p>Good communication and interpersonal skills</p> <p>Creative and effective teaching and learning skills</p> <p>Ability to use a range of effective behaviour management strategies</p> <p>Adaptability to changing circumstances and new ideas</p> <p>Committed to the education of the whole child</p> <p>Ability to provide a stimulating, encouraging and secure learning environment</p>	E  E  E  E  E  E	AF/I/R  AF/I/R  AF/I/R  AF/I/R  AF/I/R  AF/I/R

Understanding of the role of assessment and record keeping	E	AF/I/R
Values creativity in raising pupil attainment and self esteem	E	AF/I/R
<b><u>Personal Attributes</u></b> Self motivated Well-organised Flexible and approachable High expectations of self and others	E E E E	AF/I/R AF/I/R AF/I/R AF/I/R
<b><u>Other</u></b> Commitment to safeguarding and protecting the welfare of children and young people Commitment to equality and diversity Commitment to health and safety Commitment to attendance at work	E E E E	I I I I
<b><u>Church Connection</u></b> Commitment to the development of the Catholic Ethos of the school and its pupils Awareness of ways of developing religious education and worship	E E	AF/R AF/R