**EYFS KS1 teacher - Job Description (maternity cover)**

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| **Pay**  **Scale/Grade:** | M1 – M6 |
| **Reports to:** | Headteacher |
| **Responsible**  **for:** | Phase Teaching /Class Support Staff |
| **Liaison with:** | Phase Teaching Staff, Phase Support Staff, Staff in other phases, Headteacher,  Senior Leadership Team, Pupils, Parents/Carers. |
| **Job Purpose:** | Delivering the highest quality learning experiences to pupils in their class or in the groups they are responsible for. The EYFS KS1 teacher will work in partnership with the Leadership Team to ensure a high-quality education for all pupils and an excellent standard of learning and achievement for all. |

**Key Responsibilities and Accountabilities**

# The Teacher will have key accountabilities for:

* To secure high-quality teaching, the effective use of resources, and high standards of learning and achievement for all pupils in EYFS and KS1.
* To be a member of the school team and make a significant contribution to the development and direction of the school.
* To work with the Leadership Team to secure progress for all pupils particularly in your phase.
* To support and develop learning across your year groups, so that there is consistently good or better progress and attainment across the phase.
* To co-ordinate assessment across your phase.

# Class Teacher Responsibilities

* To be an exemplary teacher of Early Years and/or Key Stage 1.
* To be a committed and active member of the staff team and school community.
* To share the planning within a specified year group and to prepare and evaluate activities that lead to the effective education of the pupils in your charge, through half-termly, weekly and daily plans.
* To liaise effectively with appropriate teachers when providing cover for your class, including supply cover for course attendance and PPA release.
* To maintain effective records of pupil progress of the assigned class, including groups and individual pupils, using teacher assessment and any other agreed system.
* To ensure the good behaviour of all pupils in the school, supporting whole school procedures, especially those in your care.
* To be committed to the maintenance of high standards and equality of education throughout the school.
* To follow the agreed school procedure for the display and presentation of pupils’ work, ensuring

that appropriate support staff are briefed fully regarding the presentation of displays.

* To meet and inform parents of their children’s progress, attitudes, attainment and targets

through formal and informal meetings, both before, during and after school.

* To promote the vision, aims and values of the school and to contribute to their development.
* To play a full part in the life of the school, including staff meetings and briefings, INSET, assemblies, liaising with key stakeholders and school policymaking.
* To participate fully in the school self-evaluation process including lesson observations and other appropriate evaluative activities (such as work and planning samples, moderation etc).
* To implement all school policies, promoting equal opportunities for all.
* To undertake any other particular duty reasonably assigned by the Head of Teaching and Learning from time to time.

**EYFS KS1 Lead - Person Specification**

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| **FACTORS** | **MEASURED BY** |
| **ESSENTIAL QUALIFICATIONS AND SKILLS**   * Qualified Teacher status * Clear communication/questioning skills – precise approach to written communication * ICT competent * A full Enhanced Disclosure with Child Barred List check from the Disclosure and Barring Service (DBS) * Right to Work in the UK | *Candidates will be measured by their Application form, References, Observation, Interview and statutory pre- employment checks* |
| **ESSENTIAL TEACHING ABILITY and CURRICULUM UNDERSTANDING**   * Evidence of successful classroom practice * Knowledge of strategies to support learning, progress and standards across the curriculum * A clear understanding of the National Curriculum and of modern truly interactive primary school teaching techniques. * Knowledge and experience of curriculum planning and assessment. * Effective classroom management skills – able to provide an effective environment for learning * Ability and willingness to teach across all Key Stages. * Commitment to the involvement of parents in their children’s learning. * A commitment to the integration of children with SEND in the mainstream school environment. * Understanding of child development and ability to recognise and respond to the individuality of pupils. | *Candidates will be measured by their Application form, References, Observation and Interview* |
| **ESSENTIAL OTHER QUALITIES**   * Well-developed interpersonal skills and the ability to develop and maintain good relationships with staff, parents and pupils. * Ability and commitment to work closely as part of a team. * Willingness to contribute to all areas of school life. * Strong commitment to the importance of the school as part of the community. | *Candidates will be measured by References, Observation and Interview* |

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| * A strong belief in the importance of the development of the emotional, cultural/spiritual/sporting interests of the child. * Excellent organisational skills. |  |