



# Ridgewood Community High School

INSPIRE TODAY, ACHIEVE TOMORROW



## CLASS TEACHER (SEND)

REQUIRED SEPT. 2024

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## OUR SCHOOL



At Ridgewood Community High School we work alongside parents, students and the community with the intention of achieving solid trusted relationships which ultimately will reinforce the learning experiences for all our students.

We provide a caring and safe learning environment for children and young adults with a wide range of special educational needs and disabilities. Many of our students possess unique talents and abilities which we successfully promote and nurture.



## HEADTEACHER'S WELCOME

### IAN CARDEN

Thank you for your interest in the post.

On behalf of the governors, staff and pupils, I would like to offer you a very warm welcome to Ridgewood Community High School. Our school provision meets the needs of learners with generic learning difficulties from 11-19. It is a privilege to be the Headteacher, leading an enthusiastic and committed team of staff preparing our pupils for their future lives.

The staff are passionate about providing pupils with meaningful learning experiences which are aimed at promoting their development needs. This commitment to lifelong learning ensures we provide the best education for our pupils encouraging them to engage with, and enjoy, learning new experiences.

There is a range of expertise throughout the school, from our highly skilled teachers and teaching assistants to specialist teams and leaders who strive to encourage the highest levels of achievement for pupils both personal and academic. We are also very fortunate to have an excellent wider community that shares the schools, staff, governors, parents and students' aims and objectives so we greatly value our partnership with the local community. The ethos of all concerned is that we believe working together is the best way to ensure our pupils develop a solid foundation and a love for learning.



# JOB SUMMARY



## CLASS TEACHER (SEND)

**SALARY:** Main Pay Range

M1 - M6 or UPS 1-3 (dependant on experience), plus SEND allowance.

The Governors are seeking to appoint a well-qualified, experienced and inspirational Class Teacher, who will join our enthusiastic staff team on the next stage of its journey.

This is a fantastic opportunity for suitably qualified and experienced teachers with a proven record of success. Early Career Teachers (ECTs) are welcome to apply.

### The successful candidate will be:

- ♦ A successful and established Teacher who is able to teach across stages, or an ECT who is ready for a new challenge.
- ♦ An excellent Teacher with the ability to inspire and deliver high quality learning for all.
- ♦ Dedicated to improving the life chances of all children.
- ♦ Committed to partnership with families and other agencies.
- ♦ Passionate about SEND, curriculum, pedagogy and creativity.
- ♦ Able to lead, manage, inspire and support staff as necessary.
- ♦ Committed to sustaining and developing the school and its ethos.

### In return, we will offer you:

- ♦ A lively, creative and inclusive school committed to improving the lives of children and young people.
- ♦ A supportive and friendly environment.
- ♦ The opportunity to develop your subject area, maximising student potential.
- ♦ An ambitious and hardworking team who consistently support the school.
- ♦ A dedicated and enthusiastic staff team to work with.
- ♦ A Governing Body which is supportive and passionate about achieving the highest standards in all areas, and committed to the professional development of staff.
- ♦ A Leadership Team committed to supporting its staff in achieving their best.

Closing date for applications is 5:00pm on Wednesday 15th May 2024

Interviews will take place on Tuesday 21st May 2024

# JOB SUMMARY (Cont.)



## CLASS TEACHER (SEND)

**SALARY:** Main Pay Range

M1 - M6 or UPS 1-3 (dependant on experience), plus SEND allowance.

Ridgewood Community High School is looking to appoint an established Teacher, or an Early Career Teacher (ECT), who is suitably qualified to lead a Class team. The position would suit candidates who have the skills to teach different subjects at KS3, KS4 & KS5 in our SEND school following a primary curriculum.

The role would suit SEND or primary trained teachers with experience of wider curriculum delivery. As Teaching across school follows a 'primary model', we would welcome applications from Teachers who are recently and have either Primary and/or Secondary experience.

The post holders will report to the Deputy Headteacher responsible for Teaching and Learning.

The purpose of this job is:

- To support the school Mission Statement the post holder will be required to teach across the full SEND ability and age range, with specific remit to teach our KS3, KS4 and KS5 pupils in different subject areas, maximising our pupil potential.

### Equal opportunities

We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

### Health and safety

All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must help us to apply our general statement of health and safety policy.

### Safeguarding Commitment

This school is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment.



# JOB DESCRIPTION



## CLASS TEACHER (SEND)

<b>General Responsibilities</b>	<ul style="list-style-type: none"> <li>• Work with the Headteacher and colleagues in creating, inspiring and embodying the ethos and culture of this school, securing its Mission Statement with all members of the school community and ensuring an environment for teaching and learning that empowers both staff and children to achieve their hugest potential.</li> <li>• Actively support the school's policies relating to equality and diversity, inclusion, child protection and safeguarding and health, safety and well-being.</li> <li>• Promote the school and celebrate its success at every opportunity.</li> <li>• To work collaboratively with all staff and parents in order to support and promote pupil wellbeing.</li> <li>• To be familiar with the SEND Code of Practice on the identification and assessment of Special Educational Needs and as part of their responsibilities implement and keep records of Individual Educational Plans for pupils. To work collaboratively with all staff and parents in order to support and promote pupil wellbeing.</li> <li>• To be familiar with the Send Code or Practice on the identification and assessment of Special Education Needs and as part of their responsibilities implement and keep records of individual Education Plans for pupils.</li> </ul>
<b>Curriculum Planning and Provision</b>	<ul style="list-style-type: none"> <li>• Help develop and maintain a pupil focused curriculum in line with the SEND Curriculum and school policy to meet the needs of individual children within your class.</li> <li>• Under the direction and guidance of the Senior Leadership Team, actively contribute to and support the development of subjects across the curriculum.</li> <li>• Work with other members of staff to ensure that that all pupil ability ranges are catered for across the curriculum, sharing best practice and resources.</li> <li>• Ensure effective use and maintenance of all teaching resources within your classroom area and working environment and ensure available resources are used effectively to support the curriculum.</li> <li>• Monitor and evaluate the curriculum offered and review appropriate planning, assessment, record keeping and reporting procedures, as and when requested.</li> <li>• To develop, update and evaluate schemes of learning across all Key Stages.</li> </ul>
<b>Teaching and Learning</b>	<ul style="list-style-type: none"> <li>• Deliver high quality learning experiences and engaging lessons to maximise progress in pupil learning.</li> <li>• Produce coherent lesson planning which ensure continuity and progression, take account of the individual needs of pupils and encourage the development of independent learners.</li> <li>• Employ a range of suitable teaching and learning strategies and styles, including IT to ensure effective learning in subjects including up to Entry Level, Level 1 and Level 2 qualifications, to those pupils who can assess these.</li> <li>• Present appropriately demanding subject content, skills and understanding in a clear and stimulating manner, thereby motivating and sustaining the interest of pupils and raising levels of progress.</li> <li>• Maintain a high quality practice and implement changes in accordance with developments in educational theory and practice.</li> <li>• Develop, maintain and use resources appropriate to chosen learning objectives.</li> <li>• Create and maintain an orderly, safe, stimulating and informative classroom environment, promoting high standards of behaviour.</li> <li>• Regularly analyse and evaluate children's learning to inform future planning and teaching and learning activities.</li> <li>• Set pupil targets, assess progress and maintain records in accordance with school policy.</li> <li>• Provide high quality written and verbal feedback and marking in line with school policy.</li> <li>• Evaluate their own teaching critically and use this to improve their own effectiveness.</li> <li>• Ensure the effective deployment of teaching assistant support in the classroom.</li> <li>• To carry out the wider responsibilities of a 'Class' teacher.</li> </ul>

# JOB DESCRIPTION (Cont.)



## CLASS TEACHER (SEND)

<b>Pastoral Care</b>	<ul style="list-style-type: none"><li>• Develop positive relationships with all children and promote their general progress and well-being and participation in all aspects of school life.</li><li>• Maintain a positive approach to child management, supporting the school's policies relating to safeguarding, attendance, punctuality and behaviour.</li><li>• Alert senior leaders of any more complex problems experienced by pupils as appropriate, making recommendations as to how they may be resolved.</li><li>• Maintain the system of rewards and sanctions, which is understood and appreciated by all pupils and parents.</li></ul>
<b>Parental Involvement and Partnership Working</b>	<ul style="list-style-type: none"><li>• Report appropriately to parents on the needs and progress of their child.</li><li>• Actively encourage the involvement of parents in the education of their child and respond promptly to queries and concerns.</li><li>• Support the work of the wider community of Ridgewood.</li><li>• Uphold the school's well-established links with the local community and cluster of schools, LA and other agencies</li></ul>

# PERSON SPECIFICATION



## CLASS TEACHER

Requirements (based on the Job Description)	Essential	Desirable	Assessed via
<b>Qualifications</b>			
Degree	Y		Checked on arrival
QTS	Y		
Evidence of CPD re: SEND and/or Curricular	Y		Application Form
<b>Experience</b>			
Experience teaching pupils with a range of SEND within a primary or special school setting	Y		Application Form/ Interview/ Reference
Working knowledge of assessment procedures and ability to analyse and utilise data to support progress and raise achievement	Y		Application Form/ Interview/ Reference
Excellent ICT skills	Y		Application Form/ Interview/ Reference
Experience of leading a subject, long term project, or initiative	Y		Application Form/ Interview/ Reference
Experience of leading and developing SLC provision across school		Y	Application Form
Experience of multi-disciplinary working	Y		Application Form/ Interview/ Reference
Experience and confidence in managing pupils whose behaviour can be challenging	Y		Application Form/ Interview
Team Teach Intermediate trained		Y	Application Form/ Interview
<b>Knowledge, Skills, and Competence</b>			
The ability to communicate effectively and professionally with pupils/ parents/agencies	Y		Application Form/ Interview/ Reference
The ability to use ICT resources effectively to enhance learning	Y		Application Form/ Interview/ Reference
The ability to plan effectively to meet the learning needs of all students including the management and deployment of staff and resources	Y		Application Form/ Interview/ Reference
The ability to use PECS, Makaton/BSL, Intensive Interaction, and augmented communication methods		Y	Application Form/ Interview/ Reference
The ability to teach effectively whole classes, groups and individuals	Y		Lesson delivery/ Interview/ Reference
The ability use assessment to inform teaching, IEPs and personalised programmes	Y		Application Form/ Interview/ Reference
The ability to lead a classroom team and deploy teaching assistants to support pupil learning	Y		Application Form/ Interview/ Reference
Awareness of medical care plans and protocols	Y		Application Form/ Interview/ Reference
Commitment to safeguarding and protecting the welfare of children and young people, commitment to equality and diversity, commitment to health and safety, and commitment to attendance at work	Y		Application Form/ Interview/ Reference

# APPLICATION PROCESS



## HOW TO APPLY

Please read the information in this pack. If you decide to apply you should include a letter with your application form on no more than two sides of A4, giving your reasons for applying for the post, addressing information you have read in the pack and particularly the person specification, and outline any relevant experience and personal qualities you would bring to Ridgewood Community High School.

The application form can be found at the end of this document or on the vacancies pages of our School website, or by contacting [m.siney@ridgewood.lancs.sch.uk](mailto:m.siney@ridgewood.lancs.sch.uk).

<http://www.ridgewood.lancs.sch.uk/school/vacancies>

Please ensure that you address your application to:

M Siney, School Business Manager (HR), Ridgewood Community High School, Eastern Avenue, Burnley, BB10 2AT or email: [m.siney@ridgewood.lancs.sch.uk](mailto:m.siney@ridgewood.lancs.sch.uk).

Telephone: 01282 953653

Closing date for applications is 5:00pm on Wednesday 15th May 2024

Interviews will take place on Tuesday 21st May 2024



# APPLICATION PROCESS



## HOW TO APPLY

<a href="#"><u>Application Form</u></a>	To be submitted via application. The recruitment monitoring form must be completed, or your application will not be considered.
<a href="#"><u>Template for Self-Disclosure</u></a>	Following a successful application, this form must be returned to school prior to interview
<a href="#"><u>Flow chart for caution and conviction</u></a>	Guidance on how to complete the Self-Disclosure form
<a href="#"><u>DBS Guidance</u></a>	To be read by all applicants prior to applying
<a href="#"><u>Polices</u></a>	Applications are advised to be made aware of our Child Protection and Safeguarding Policy



# **Ridgewood Community High School**

**Eastern Avenue**

**Burnley**

**BB10 2AT**

**Tel: 01282 953653**

**Email: [office@ridgewood.lancs.sch.uk](mailto:office@ridgewood.lancs.sch.uk)**

**Headteacher: Mr I Carden**

**Deputy Headteachers: Mrs J Lea, Mr R Clegg**

