



Greenlands Community Primary School Job Description

Job title: Year 2 Class Teacher	Salary range: MPS
Responsible to the Head Teacher	Full-time Permanent

The professional duties of the teachers are set out in the School Teacher's Pay and Conditions Document and describe the duties required by all teachers.

The professional standards relate to teachers on the main pay scale (core) or teachers on the upper pay scale (post threshold).

Job Purpose
<p>To carry out professional duties as set out above.</p> <p>To have responsibility for ensuring high quality teaching in Year Two and to improve standards and achievement for all pupils.</p> <p>To be responsible for the day-to-day work and management of the class and the safety and welfare of the pupils, during on-site and off-site activities.</p> <p>To promote the aims and objectives of the school and maintain its philosophy of education.</p>

Main duties and responsibilities
<ul style="list-style-type: none"> • As part of the teaching team to ensure continuity, progression and high standards. • To uphold the established policies and practice of the school, including those of Child Protection and Safeguarding. • To ensure that school policies are reflected in daily practice. • Be an excellent role model for our pupils. • To create and manage a caring, supportive, purposeful and stimulating environment which is conducive to children's learning. • To plan and prepare lessons in order to deliver the National Curriculum 2014, ensuring progression, breadth and balance in all subjects using teaching methods which engage, stimulate and develop questioning. • To identify clear teaching objectives and learning outcomes, with appropriate challenge and high expectations for all pupils. • To ensure effective assessment and feedback to pupils to ensure pupils understand their next steps in learning. • To maintain good behaviour management of pupils, safeguarding their health and safety. • To organise and manage groups or individual pupils ensuring differentiation of learning needs, reflecting all abilities and providing opportunities to challenge learning and address misconceptions. • To plan opportunities to develop the social, emotional and cultural aspects of pupils' learning. • To provide strong links to prior learning within Early Learning Goals. • To maintain a regular system of monitoring, assessment, record-keeping and reporting of all children's progress.

- To ensure effective use of support staff within all classroom, including volunteers.
- To treat all members of the school community in a fair and respectful manner.
- To maintain a well-organised and tidy classroom that celebrates the effort and achievement of pupils as well as scaffolding learning.
- To be responsible for co-ordinating a curriculum subject.
- To participate in staff meetings as required.
- To be actively involved in decision making on the preparation and development of policies and programmes of study, teaching materials, resources, methods of teaching and pastoral arrangements.
- To communicate and consult with parents over all aspects of their children's education – academic, social and emotional.
- To liaise with outside agencies when appropriate.
- To actively research for and take part in, continued professional development.
- To support the Head Teacher in promoting the ethos of the school.
- To promote equality as an integral part of the role and to treat everyone with fairness and dignity.
- To recognise health and safety is a responsibility of every employee, to take responsible care of self and others and to comply with the Schools Health and Safety policy and any school-specific procedures/rules that apply to this role.
- To contribute fully to the life of the school by taking part in school events which can be run out of school session time and by contributing to extra-curricular provision.

An annual review of the job description and allocation of particular responsibilities will take place as part of the Appraisal Process.