Dear Applicant

Thank you for your interest in becoming our new headteacher here at St Mary Magdalen’s CE Primary School. We are grateful for you opening up to us and would like to tell you some of the qualities that we feel we are looking for in our new headteacher.

Our School Vision is ‘Reaching our potential together in Christ’. This means that we try to be the best person we can, and care for everyone. To lead us in this, we would like our headteacher to be fun, kind and respectful, and be able to remind us about our Christian values whist giving us a good education.

We believe our school is the best school in the world because we are hard-working, and we believe we should treat others the same way we would want to be treated. Our new headteacher should be someone who follows our Christian values and who can continue to lead our school to be a safe and secure place for all children.

We would like our new headteacher to be:

* someone who can remind us about our Christian Values
* someone who is respectful to other teachers and children in our school
* someone who is fun
* someone who cares about our learning
* someone who can handle children who are sometimes naughty

Thank you for paying attention to our letter. We hope to see you soon and can’t wait for your reply. Good luck! ☺

Yours faithfully

The St Mary Magdalen’s Chaplains