



Pendle

Education Trust

Temporary Maternity Cover: Subject Leader for Religious and Citizenship Studies (RCS) and PSHE

Salary	Main teaching pay scale + TLR 2.2 (£5,024)
Closing Date	Wednesday 30th November 2022
Contract Length	Fixed term until 31st December 2023. Part & full time applications considered.
Start Date	As soon as possible

Pendle Education Trust

Nelson and Colne College, Scotland Road, Nelson, BB9 7YT

Tel 01282 440 249 Email contact@pendleeducationtrust.co.uk

Company Registration Number: 08263591

Place of Registration: England and Wales



Job Description: Subject Leader for Religious & Citizenship Studies (RCS) & PSHE

Role Specific

1. Developing of the curriculum for Religious and Citizenship Studies, including planning and preparing high quality teaching, delivering effective learning for students.
2. Coordinate the provision of PSHE across the academy, working with other key curriculum and pastoral leaders to ensure its effective implementation, quality assurance and high profile.
3. With the Head of Humanities and Languages, contribute to the quality assurance process for the subject areas; commending, challenging and supporting colleagues where necessary.
4. Develop and share resources for the course/subject, including maintaining effective links across the Trust for resources
5. Deliver enrichment and enhancement activities
6. Effectively assess and cater for differentiation within lessons
7. Maintain comprehensive, up to date, student/course/subject records and provide information as requested
8. Ensure close liaison and good communications with other staff in matters concerning students
9. Use Trust systems to track and communicate student progress

Student Responsibilities

1. Value and support students to achieve their full potential
2. Having high expectations of behaviour and academic achievement for all students
3. Effectively manage the behaviour of students using positive behaviour strategies to ensure learner's engagement in lessons
4. Participate in relevant meetings with colleagues, parents and be involved in links with external agencies as part of curriculum enrichment
5. Carry out the role of a form tutor

Trust Responsibilities

1. Share the Trust's Vision, Mission, Values and Behaviours and communicate them effectively
2. Participate in Staff Review and Professional Development activities, and be actively involved in the Trust's culture of high expectation
3. Value diversity and promote equality
4. Engage in marketing activities and liaison with employers and the wider community in line with Trust strategies
5. Contribute to cross-Trust events
6. Adhere to Trust policies and procedures including Health and Safety
7. Be responsible for safeguarding and promoting the welfare of children and young people
8. Any other duties that the Principal considers appropriate



Person Specification: Subject Leader for Religious & Citizenship Studies (RCS) & PSHE

Qualifications and Attainments

Qualified Teacher with QTS	Essential
Degree in a relevant subject area	Essential

Training, Experience and Knowledge

Successful teaching experience in a relevant subject area	Essential
Thorough knowledge of the National Curriculum	Essential
Demonstrate a student centered approach to teaching, including an appreciation of inclusive provision and practices	Essential
Ability to implement creative strategies for raising attainment in literacy and numeracy	Desirable
Knowledge and experience of writing lesson plans, developing resources and assessing student work	Essential
Experience of working in partnership with parents/carers to facilitate effective links between home and school	Desirable
Experience of Quality Assurance processes	Desirable
Experience of running a project across a school	Desirable

Personal Skills and Attitudes

Display initiative, be positive and enthusiastic	Essential
Demonstrate a commitment to equality and diversity	Essential
Possess excellent communication and relationship building skills	Essential
Be a team player	Essential
Demonstrate a flexible, adaptable, resilient and results orientated approach	Essential
Ability to lead and manage own workload effectively, and take responsibility for own professional development	Essential
Suitability to work with children and young people	Essential





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