

Sir John Thursby Community College – Job Description



Job title: Assistant Learning Leader English

Salary: MPS / UPS plus TLR 2.2 £ 4,785

Contract type: Full time permanent

Reporting to: Learning Leader English

Accountable for: Achievement, Teaching & Learning & Curriculum within agreed areas in English

Main purpose

Our aim is to establish a truly great school, where outcomes for students place it in the top 20% of schools nationally. The role of the Assistant Learning Leader, under the direction of their line manager and the Learning Leader is to:

- To support the Learning Leader in the leadership of English
- To lead on an agreed area in English to ensure that achievement rises due to effective analysis of student performance and through the delivery of an appropriate and inspiring curriculum

Duties and responsibilities

The duties outlined in this job description are in addition to those covered by the latest Teachers' Pay and Conditions Document. It may be modified by the Headteacher, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title.

Key tasks

1. To develop the long and medium-term planning in English
2. To support the Learning Leader to evaluate the effectiveness of English
3. To track and monitor the progress of students within English, and report this regularly to the Learning Leader; to ensure effective interventions are in place to raise standards for under-achievers
4. To ensure that the needs of students with English as an Additional Language, Special Educational Needs or Disadvantaged students are met
5. Under the direction of the Learning Leader, to ensure that accurate and robust assessment of students is in place
6. To work with the Learning Leader to maintain appropriate CPD for the staff in English
7. To ensure that a positive climate for learning is evident
8. To contribute to pastoral curriculum when appropriate
9. To ensure that students have a voice
10. To contribute to school improvement through the weekly CPT meeting
11. To support the transition of students from primary school in English
12. To be a form tutor

Equal opportunities

We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

Health and safety

All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must help us to apply our general statement of health and safety policy.

Safeguarding Commitment

This school is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Rob Browning

September 2022