

**VACANCY - Teacher of MFL**  
**Temporary in the first instance from 1<sup>st</sup> September 2022 to 31<sup>st</sup> August 2023**

**This is a fantastic opportunity for someone who is passionate about their subject and passionate about teaching. This post is open to Early Careers Teachers.**

Up Holland High School is a happy and harmonious place to be where students are highly-motivated and have the opportunity to be inspired and succeed.

We seek an enthusiastic and committed teacher of MFL with the ability to deliver effective teaching and learning in MFL at Key Stages 3 and 4 across all areas. You will need to be a practitioner who consistently delivers high quality teaching with the ability to inspire, engage and motivate students. You will also need have excellent communication skills, be ambitious and be a strong team player and above all else, you will need to be Dedicated to Excellence in all that you do.

Ofsted recognised us in June 2018 as a Good Provider of Education across all areas of the Inspection Framework. We have the ambition, drive and capacity to be outstanding in the future. We are a popular school that was oversubscribed this year with 230 first preferences for 180 places in Year 7. This clearly demonstrates the progress the school is making and its ambition to provide an outstanding education experience to all learners.

At Up Holland High, you can expect full support and continuing professional development. We offer a professionally stimulating working environment where teachers have the opportunity to make a huge impact on the lives of our committed and co-operative students.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Successful applicants will need to undertake a DBS enhanced clearance, including checks with past employers.

Application forms and further details of the post are available to download from the school website: [uhhs.uk/Quick Links/Vacancies](https://uhhs.uk/Quick Links/Vacancies). Alternatively they can be obtained by emailing [a.mckernan@upholland.lancs.sch.uk](mailto:a.mckernan@upholland.lancs.sch.uk)

Completed application forms together with a letter of application no more than 2 sides of A4 in 12 pitch can be emailed to [a.mckernan@upholland.lancs.sch.uk](mailto:a.mckernan@upholland.lancs.sch.uk) marked for the attention of Mr P Scarborough, Headteacher.

Closing Date: **Monday 6<sup>th</sup> June 2022 – 8.00 am**  
Interviews: **To take place as soon as possible after closing date**

**UP HOLLAND HIGH SCHOOL**  
Sandbrook Road, Orrell, Wigan, Lancs WN5 7AL  
Tel: 01695 625191  
Website: <https://uhhs.uk/>  
Twitter: <https://twitter.com/UHHSchool>

## UP HOLLAND HIGH SCHOOL JOB DESCRIPTION

**Job Title:** Teacher of MFL  
**Responsible to:** Progress Leader for MFL  
**Salary Range:** Main Teacher Scale  
**Duration:** Full Time from 1.9.22 to 31.8.23

### **Exercise of general and particular duties**

The teacher shall perform, in accordance with any directions which may be reasonably given by the headteacher from time to time, such particular duties as may be reasonably assigned.

### **GENERAL PROFESSIONAL DUTIES:**

The following duties shall be deemed to be included in the professional duties which the teacher shall be required to perform.

These duties are as outlined in the current Conditions of Employment of School Teachers.

#### **1 Teaching**

- (a) Planning and preparing courses and lessons;
- (b) teaching, according to their educational needs, the pupils assigned to the teacher, including the setting and marking of work to be carried out by the pupil, in school and elsewhere;
- (c) assessing, recording and reporting on the development, progress and attainment of pupils; - in each case having regard to the curriculum for the school.

#### **2 Other activities**

- (a) Promoting the general progress and well being of individual pupils and of any class or group of pupils assigned to the teacher;
- (b) providing guidance and advice to pupils on educational and social matters and on their further education and future careers, including information about sources of more expert advice on specific question; making relevant records and reports;
- (c) making records and reports on the social needs of pupils;
- (d) communicating and consulting with parents of pupils;
- (e) communicating and co-operating with persons or bodies outside the school;
- (f) participating in meetings for any of the purposes described above.

#### **3 Assessment and Reports**

Providing or contributing to oral and written assessments, reports and references relating to individual pupils and groups of pupils.

#### **4 Performance Management**

Participating in any school arrangements within an agreed national framework for the performance management of teachers.

#### **5 Review: further training and development**

- (a) Reviewing from time to time his/her methods of teaching and programmes of work;
- (b) participating in arrangements for further training and professional development as a teacher.

#### **6 Discipline, health and safety**

Maintaining good order and discipline among the pupils and safeguarding their health and safety both when they are authorised to be on the school premises and when they are engaged in authorised school activities elsewhere.

**7 Staff Meetings**

Participating in meetings at school which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements.

**8 Cover**

Within the terms of the Conditions of Employment of School Teachers, supervising and so far as practicable teaching any pupils whose teacher is not available to teach them.

**9 Pupil examinations**

Participating in arrangements for preparing pupils for public examinations and in assessing pupils for the purposes of such examinations; recording and reporting such assessments; and participating in arrangements for pupils' presentation for and supervision during such examinations.

**10 Management**

- (a) Contributing to the selection for appointment and professional development of other teachers and non-teaching staff, including the induction and assessment of newly qualified teachers and of students undertaking school practice;
- (b) co-ordinating or managing the work of other teachers;
- (c) taking such part as may be required in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.

**11 Administration**

- (a) Participating in administrative and organisation tasks related to such duties as are described above, including the management or supervision of persons providing support for teachers in the school and the ordering and allocation of equipment and materials;
- (b) Registering the attendance of pupils and supervision of pupils, whether these duties are performed before, during or after school sessions.

**It should be noted that this job description is likely to be subject to change to reflect the needs of the school and of the individual.**

# UP HOLLAND HIGH SCHOOL

**Teacher of MFL – Full Time**  
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## Person specification

Personal Attributes Required	Essential/Desirable	To be identified by:
<b><u>Qualifications</u></b>		
Qualified Teacher Status	Essential	Application Form
<b><u>Knowledge, Skills and Personal Qualities</u></b>		
Successful experience of teaching MFL	Essential	Letter/interview
A knowledge of the KS3 and KS4 National Curriculum for MFL	Essential	Letter/interview
Expertise in assessing MFL at both Key Stage 3 and 4	Essential	Letter/interview
Experience of working with gifted and talented pupils	Essential	Letter/interview
A working knowledge of assessment and target setting	Desirable	Letter/interview
Experience of working with pupils of special educational needs	Essential	Letter/interview
Strong interpersonal, written and oral skills	Essential	Letter/interview
Ability to work as part of a team	Essential	Letter/interview/reference
Good Health and Attendance Record	Essential	Letter/interview/reference
Self motivated	Essential	Letter/interview/reference
Ability to motivate pupils	Essential	Letter/interview/reference

**Note: Knowledge and skills may have been acquired through training or experience.**