



“Living and learning through Faith, Hope and Love.”

## Job Description

**Post title: Mainscale Teacher (Maternity Leave)**

### Core Purpose

Making Lancashire a place where everyone matters. A place where everyone can enjoy equal and quality life chances and be respected in their communities.

### Corporate Objectives

Lancashire a place where people can

- Feel safe
- Lead healthy lives
- Get help if they need it
- Learn and develop
- Work and prosper
- Travel easily and safely
- Enjoy a high quality environment

### Purpose of post:

The post requires you to teach pupils in the age range of 7 - 11 years. We require a part time class teacher for a mixed Year 5 and 6 class.

The appointment is subject to the current conditions of employment for Pre-Threshold teachers contained in the School Teachers' Pay and Conditions Document, the 1998 School Standards and Framework Act, the required standards for Qualified Teacher Status and Main Scale teachers and other current legislation.

The post requires you to safeguard and promote the welfare of children and young people.

The post requires you to undertake responsibility to enable teaching and learning and pupil progress.

The job description should be read alongside the range of professional duties of teachers as set out in the current teachers' pay and Conditions Document. The post holder will be expected to undertake duties in line with the professional standards for qualified teachers and related code of conduct.

This job description may be amended at any time following discussion between the Headteacher and member of staff, and will be reviewed annually.

## **Main areas of responsibility (accountabilities)**

### **Class teacher**

- Use statistical data to set targets and monitor impact on learning
- Use statistical data to set targets to improve children's performance.
- Ensure recording of assessment is done systematically and regularly
- Ensure tracking records for your class are maintained for monitoring, recording and reporting pupil's progress
- Be responsible for the organisation and delivery of testing related to your class
- Provide information on pupils as required by the school, transfer schools, parents, social services and the LA services.
- Ensure the use of imaginative and colourful displays both inside and outside the classroom creating a stimulating and challenging environment for children to work in.
- Promote extra curricular learning activities in an area of personal interest enabling children to access develop interests and knowledge for their enjoyment and enthusiasms.
- Work with the Headteacher to maintain the ethos and organisation of the school by applying the School Aims, agreed policies and schemes of work of the school.
- Involvement in Parents Information Evenings
- Take part in annual Performance Management.

### **Relationships**

To manage relationships within the school in order to impact on creating a positive thriving environment for staff and children to develop.

#### **Other contacts**

- Assisting in developing close links between home and school and to co-operate with parents in both formal and informal situations
- Liaising with outside agencies who support children's learning
- Liaising with links with the local community to aid the breadth of children's learning

### **Equal opportunities**

We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

### **Health and safety**

All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must help us to apply our general statement of health and safety policy.

### **Safeguarding Commitment**

This school is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment.

**Reviewed by L Patterson May 2022**