**JOB DESCRIPTION**

**Job Title:** Full time Teacher of Mathematics

## Reports to: Curriculum Lead for Mathmatics

**Disclosure Level:** Enhanced

**Pay range:** MPR/UPR

**Duties and expectations**

* To plan, resource and deliver lessons to the highest standard so that pupils make exceptional progress
* To promote engagement, resilience, self-confidence, collaboration and independence through classroom teaching
* To adhere to schemes of work and assessment procedures to ensure a consistent approach to teaching and learning within the Mathematics department
* To set homework in accordance with the school’s Homework Policy
* To ensure that lessons take into account the full range of ability of the pupils in classes taught and to make appropriate use of information and support from the SEND department
* To involve pupils in making choices about their learning and to help pupils develop towards independence in their learning
* To monitor the progress of individual pupils using the school’s tracking systems
* To analyse strengths and learning needs and to agree learning targets with pupils
* To provide pupils with regular and constructive feed-back on their progress through discussion and the marking of work
* To keep accurate and informative records in line with school and department policy on assessment and recording
* Set high expectations so that all pupils are inspired, motivated and challenged to reach their full potential
* Create a positive climate for learning, by explicitly teaching lesson routines and applying behaviour systems consistently and fairly
* Plan and teach well-structured lessons which allow adequate time to embed new knowledge, understanding and skills and which are responsive to pupil misconceptions
* Participate in and contribute to effective collaborative planning for every year group, feeding your experience into improvements in the curriculum
* Contribute to the planning of assessments and subject specific revision, including preparing pupils for national and trial examinations
* Review and reflect on each assessment, making intelligent use of data to identify underperformance, and plan appropriate support to address this
* Lead enrichment, including visits to enhance the learning experience of all pupils
* Contribute to implementation of schools’ behaviour systems consistently and in a kind and respectful manner
* Develop strong partnerships and ensure regular communication with parents
* Be active in issues of pupil welfare and support
* Complete duties around the school, modelling best practice for all staff

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**School Ethos and vision**

All staff are expected to contribute and promote the **PROUD** values at every opportunity.

**Appraisal**

We are committed to providing a relevant Appraisal process for all staff. We expect all employees tocontribute to the process.

**Equal opportunities**

We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

**Health and Safety**

All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must help us to apply our general statement of health and safety policy.

**Safeguarding Commitment**

This school is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment.

**Absence Management**

It is expected all staff adhere to the school’s Absence Management Programme.

**Contribute to the induction and training of new staff**

It is expected all staff assist in the induction of new staff, following where relevant direction by their line manager.

**To assist in the evacuation of the buildings in the event of emergencies**

It is expected all staff adhere to and keep up to date knowledge of the evacuation procedures.

**Other commitment requirements**

All staff are expected to use clear and effective tools to aid communication with students and staff. In addition, it is expected all staff contribute to the school and team self-evaluation process.

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| **Person Specification** | | |
| **Post Title: Full Teacher of Mathematics** |  | |
| **Requirements**  **(on the basis of the Job Description)** | **Essential (E)**  **Or**  **Desirable (D)** | **To be identified by:**  **Application Form (AF),**  **Interview (I), References (R)** |
| **Qualifications** | | |
| Degree in relevant subject area | E | AF, I |
| Qualified Teacher Status | E | AF, I |
| Relevant Post-Graduate Qualification(s) | D | AF, I |
| **Skills/Knowledge** | | |
| Successful teaching/teaching experience across the full age and ability range | E | AF, I, R |
| Ability to work effectively within a team environment, understanding teaching roles and responsibilities | E | AF, I, R |
| Good time management and personal organisational skills | E | AF, I, R |
| An ability to improve their own practice through observations, evaluations and discussions with colleagues | E | AF, I, R |
| Ability to create engaging schemes of work for both KS3 and KS4 | E | AF, I, R |
| Excellent subject knowledge and effective classroom presence | E | AF, I |
| Knowledge and understanding of current educational issues, including national policies, priorities and legislation relating to your subject area | E | AF, I |
| Ability to use ICT to enhance student learning and to administer professional duties | E | AF, I |
| The ability to relate well to pupils, parents and staff | E | AF, I |
| Effective communication and exceptional interpersonal skills | E | AF, I |
| High levels of commitment, enthusiasm and motivation | E | AF, I |
| Willingness to make a substantial contribution to the school’s vision and future development | D | AF, I |
| **Other** (include special requirements) | | |
| Commitment to school policies | E | I |
| Commitment to Equality & Diversity | E | AF, I |
| Commitment to Health & Safety | E | AF, I |
| Willingness to engage in extra-curricular activities relating to Mathematics including trips | E | AF, I |
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| **Note: We will always consider references before confirming an offer in writing**.  **This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.** | | |