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**Class Teacher Job Description**

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| **Job Outline for Class Teacher** Full time Permanent  **Pay Range**: Main Scale and Upper Pay Scale (dependent on experience) |

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| **Job Purpose**   * To teach pupils within the SEN Unit at Highfield Community Primary School, in Key Stage 2 * To take an active role in school improvement * To carry out such associated duties as are reasonable assigned by the Head teacher and SEN Unit Lead |

**QUALIFIED TEACHER STATUS**

**JOB DESCRIPTION**

**This position requires the holder to provide professional management and organisation to secure high quality teaching, effective use of resources and improved standards of learning and achievement for all pupils.**

**Teaching, Learning and Assessment**

* Have a good, up to date working knowledge and understanding of a range of teaching, learning and behaviour management strategies for children with special educational needs (for social, communication and interaction needs in particular).
* Know how to use and adopt the strategies, including how to provide opportunities for all learners to achieve their individual potential.
* Teach challenging, well organised lessons across the age and diverse ability range using:  
  + A deep knowledge of the children’s individual needs
  + An appropriate range of teaching strategies and resources, including ICT
  + Adapt language and communication strategies to suit learners
  + Manage the learning of individuals modifying their teaching appropriately to suit the needs of the children
* Know and implement all the school's assessment procedures.
* Monitor the progress of those they teach and use monitoring information to help raise levels of achievement of the children they teach.
* Make effective use of an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging individual targets and monitoring progress.
* Work in partnership with other agencies e.g. Speech and Language therapists, to ensure pupils individual needs are met.
* Provide reports on children’s progress and achievement for annual reviews and other reporting requirements.
* Set high expectations for pupils’ behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships.
* Treat all children in a fair and respectful manner.
* Use teaching methods which keep pupils engaged, including stimulating pupils’ intellectual curiosity, effective questioning and response, clear presentation and good use of resources.
* Prepare and present informative reports to parents.
* Take responsibility for own professional development and keep up-to-date with research and developments in pedagogy and in the subjects they teach.
* Take an active part in their professional responsibilities in relation to safe guarding, school policies and practices.
* Set a good example to the pupils they teach in their presentation and their personal conduct.
* Establish effective working relationships with professional colleagues including, where applicable, associate staff.
* Display pupil’s work to celebrate effort and achievement.
* Maintain a well organised and tidy classroom.
* Contribute fully to the life of the school including taking an active part in decision making for school improvement.
* Be actively committed to self-evaluation and improvement in performance.
* Contribute to extra-curricular provision.

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| Agreed by: Mr A Proctor Headteacher Date:28/03/22 |