

Sir John Thursby Community College – Job Description



Job title: Learning Leader ICT **Salary:** MPS / UPS plus TLR 2.3 £6698

Contract type: Full time permanent

Reporting to: Leadership Team line manager

Accountable for: Achievement, Teaching & Learning & Curriculum within subject area: ICT

Main purpose

Our aim is to establish a truly great school, where outcomes for students place it in the top 20% of schools nationally. The role of the Leader of Learning, under the direction of their line manager and the headteacher is:

- To take responsibility for the leadership of the ICT department
- To ensure that achievement rises across all subjects in the department by effective analysis of student performance and through the delivery of an appropriate and inspiring curriculum

Duties and responsibilities

The duties outlined in this job description are in addition to those covered by the latest Teachers' Pay and Conditions Document. It may be modified by the Headteacher, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title.

Key tasks

1. To build, develop and lead an effective team of staff
2. To develop the long and medium-term planning for the department
3. To evaluate the effectiveness of the subjects in the department – in terms of outcomes for students & quality of teaching
4. To ensure that schemes of learning are in place and regularly reviewed
5. To decide in liaison with their line manager the most appropriate examination syllabuses for the subjects in the department & to enter students for the appropriate qualifications
6. To track and monitor the progress of students within the subject/s, and report this regularly to their line manager and to the leadership team; to ensure effective interventions are in place to raise standards for under-achievers
7. To ensure that the needs of students with English as an Additional Language, Special Educational Needs or Disadvantaged students are met within the subject/s
8. To ensure that accurate and robust assessment of students' attainment is in place
9. To be responsible for maintaining excellent standards of teaching and learning across the department.
10. To ensure appropriate CPD for the staff in the department
11. To ensure that a positive climate for learning is evident throughout the department
12. To contribute to pastoral curriculum when appropriate

13. To ensure that students within the department have a voice
14. To contribute to the school improvement through the weekly learning leaders meeting
15. To appraise staff through the annual appraisal processes
16. To manage resources effectively in their department (including budget management)

Equal opportunities

We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

Health and safety

All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must help us to apply our general statement of health and safety policy.

Safeguarding Commitment

This school is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Rob Browning
October 2021