19th November 2021

Dear Perspective Candidate,

Thank you for taking the time to consider applying for the post of Early Years Teacher QTS. This is a fixed term position for a 0.8 post (4 days a week) until July 2022.

The head teacher and governors are looking to appoint a passionate and hardworking teacher to lead a team of support staff in our outstanding nursery schools. The successful candidate will require excellent knowledge of child development and delivery of good quality early years teaching. The post will primarily be based in Highfield Nursery School, however may be required in its federated sister school Duke Street Nursery School, both schools are situated in Chorley roughly 1.5 miles apart.

Highfield Nursery School is a Maintained Nursery School offering outstanding care and education for children aged 2- 5 years old. We offer before and after school club for children aged 2 – 11 years. The needs of the children throughout the setting vary; we have a high percentage of children who have additional needs and children who are eligible for early year’s pupil premium.

We pride ourselves in the care and support we offer all children to ensure every child reaches their true potential.

**This is a 0.8 (4 days a week), fixed term position with possibility for the contract to be extended past July.**

Our early year’s team are committed and enthusiastic about all children, their safety, and the progress they make. Staff are hardworking and ensure “every second counts” towards the success of the children's attainment and care.

Closing date: Monday 6th December 2021 12:00noon

Short listing: Monday 6th December form 12:00 noon

Interview date: Friday 10th December

Candidates who have not heard from the school by Friday 10th December 2021 must assume that they have not been shortlisted.

To help with your application please access the following documents from the LCC internet / intranet.

* Application Form
* Job Description/Person Specification.

Applications should be returned to the school at the above address or emailed to [bursar@highfield-nur.lancs.sch.uk](mailto:bursar@highfield-nur.lancs.sch.uk)

We encourage you to visit both school websites for a taste of the school ethos. Candidates are welcome to arrange to look round the setting, pease call 01257 262556 to arrange. If you have any questions please email [natalie@highfield-nur.lancs.sch.uk](mailto:natalie@highfield-nur.lancs.sch.uk)

If you decide to apply for the post I wish you every success.

Yours sincerely,

Natalie Sinclair

**Acting Head Teacher**

Highfield and Duke Street Nursery School Federation are committed to safeguarding and promoting the welfare of children and young people and expect all staff to share this commitment. A DBS clearance will be required plus 2 successful references.