

# St Wilfrid's C of E Primary School



November 2021

Dear Applicant,

## Teaching Vacancy – April 2022

Many thanks for your interest in the vacancy.

Hopefully, the notes below will encourage you to forward your application.

St Wilfrid's is a Church of England primary school situated approximately 2 miles north of Lancaster in the picturesque village of Halton. We currently have 235 children, aged 4 to 11, on roll.

An extremely positive ethos and happy atmosphere permeates our school and we enjoy a close relationship with the local community. Our children are well-motivated, positive, caring and responsive, reflecting our strong Christian values and ethos.

The school staff are positive, enthusiastic and keen to see improvements and success at St Wilfrid's. They work closely as a team and respect for colleague's abilities and skills is high.

We are looking to appoint someone who is an excellent and experienced practitioner, with skills and experience related to Key Stage One, and who will be able to provide the very best support for our children.

Applications should consist of the Blackburn Diocese application form, along with a letter of application. When writing your letter of application, please evidence each of the person specification criteria, giving concrete examples for each point and demonstrating impact. Applicants who cannot meet all of the essential criteria will be discounted.

We would like to invite prospective candidates to visit the school. As we are limiting the number of people in school, we will carefully timetable these and it will give you the opportunity to familiarise yourself with our school, meet the staff and ask any questions to support your application. Please telephone the school office to make an appointment.

Interviews are anticipated to take place week 7<sup>th</sup> February 2022. As we are still working in uncertain and ever-changing times, we cannot yet give any further details about the interview process. Details will be shared with successful candidates nearer the time.

St Wilfrid's Primary School is committed to Safer Recruitment. The post is therefore subject to an enhanced DBS clearance and references will be taken up before a job offer is confirmed.

The governors and I look forward to hearing from you and good luck with your application. If you have any further questions, please do not hesitate to contact us.

Yours sincerely,

Mrs Claire Weymouth  
Headteacher