**Teacher of Careers / Careers Advisor**

**Unqualified Teacher Scale**

**Full Time**

£18,169 to £28,735

“Ashton Community Science College is a Good School”. (Ofsted 2018)

We are looking to appoint a passionate, dedicated and ambitious professional who will inspire and motivate young people, from a diverse range of backgrounds to meet their potential.

We are looking to recruit a new member of staff who will assist in raising the aspirations of our students, and provide them with impartial and relevant careers guidance specifically for their individual needs and that of local labour market information.

In recent years, OFSTED have highlighted the importance of the personal development of young people and it specifically outlines the significance of a careers guidance. Personal Development at ACSC is an area in which we believe is a fundamental strength of our school provision, consistently going above and beyond to provide not only opportunities and experiences, but also develop employability skills and life learning for all our students.

Our goal is to be an outstanding High School and we are committed to raising the already high standards of our careers programme. We have in recent years achieved all 8 Gatsby Benchmarks and this is now what we expect to achieve annually.

In order to be successful in the role you will:

* Have a level 6 or above Diploma in Career Information and Advice
* Be able to demonstrate ambition in wanting to work with secondary school students
* Have a sound knowledge of the Gatsby Benchmarks
* Demonstrate strong organisational, time management and administrative skills and confidence in using Information Technology.
* Have genuine passion in providing relevant CIAG to students, that will assist them in their future pathways.

Key responsibilities include:

● To offer advice/guidance for students on potential career options

● To support Y11 students with post 16 applications

● To work with the Associate Assistant Head Teacher – responsible for Personal Development to ensure that the school meets all Gatsby Benchmarks in it’s careers provision

● To assist in developing our pastoral programme, embedding careers related learning and LMI into assemblies and our form time provision.

● Assisting in the coordination of the school’s work experience programme

● To continue to build links with corporate, educational and apprenticeship providers to expand our careers provision.

● To forge links with apprenticeship providers to expand our apprenticeships offering

● To develop the school’s alumni network

● To oversee the rollout of START Profile (online careers platform) across the whole school

● To support with administration of our careers programme – including recording and producing specific data analysis of key student groups

ACSC is committed to safeguarding and promoting the welfare of children. The successful applicant will be required to provide a disclosure from Disclosure Barring Service before any appointment is confirmed.

Applications should be submitted electronically by email to the Assistant Business Manager, Mr S Patel spatel@ashtoncsc.com The closing date is Tuesday the 30th November at 9am. Interviews to be held during week commencing 6th December 2021.

Please note we regret we are unable to contact individual applicants who may be unsuccessful at this time.

Application documents are available to download in the vacancies section of the school website. Please ensure that you complete the LCC Teachers Application Form, CV’s will not be accepted.

<http://www.ashtoncsc.lancs.sch.uk/job-vacancies>