



Our distinctive Christian vision is to follow Jesus' teaching, enabling all members of the school family to live and love fully. We aim for everything we do to be clearly reflected in our mission statement: **Love God, Love each other, Love learning.**

*Let all that you do be done in love (1 Cor 16:14)*

## **ST WILFRID'S C OF E PRIMARY SCHOOL - CLASSTEACHER JOB DESCRIPTION**

The appointment is with the Governing Body of St Wilfrid's C of E Primary School as employer under the terms of the National Society Contract. It is also subject to the current conditions of employment of teachers contained in the School Teachers' Pay and Conditions Document, the Education Act 1997, the required standards for Qualified Teacher Status, other current educational legislation and the school's articles of government.

St Wilfrid's C of E Primary School is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment.

*This job description may be amended at any time following discussion between the Headteacher and member of staff, and will be reviewed annually.*

### **Christian Ethos**

To work with the Headteacher and colleagues in creating, inspiring and embodying the Christian vision and culture of this Church School, securing its Mission Statement with all members of the school community and ensuring an environment for teaching and learning that empowers both staff and children to achieve their highest potential.

**Responsible to:**                      **The Headteacher**

### **A            PLANNING, TEACHING AND CLASS MANAGEMENT**

Within the context of our Church School, the search for excellence pursued through teaching and learning takes place in the context of the individual needs and aspirations of the children as God's children.

To teach allocated children by planning their teaching to achieve progression of learning through:

- identifying clear teaching/learning objectives and specifying how they will be taught and assessed
- setting tasks which challenge children and ensure high levels of interest
- setting appropriate and demanding expectations
- setting clear targets, building on prior attainment
- identifying and making provision for SEN/very able children
- providing clear structures for lessons maintaining pace, motivation and challenge
- making effective use of assessment and ensure coverage of programmes of study
- ensuring effective teaching and best use of available time
- being responsible for the pastoral care of children, promoting self-discipline and good behaviour at all times in accordance with school policies
- Managing the work of support staff and voluntary helpers as required.
- monitoring and motivating to ensure sound learning and discipline
- using a variety of teaching methods to:-
  - i) match appropriate content, structure information, present a set of key ideas and use appropriate vocabulary
  - ii) use effective questioning, listen carefully to children, give attention to errors and misconceptions

- iii) select appropriate learning resources and develop study skills through library, ICT and other sources
- ensuring children acquire and consolidate knowledge, skills and understanding appropriate to the subject taught
- evaluating your own teaching critically to improve effectiveness.

Maintaining the classroom in an orderly manner and where time is given to creating a workplace that is both attractively presented and well managed.

## ***B MONITORING, ASSESSMENT, RECORDING, REPORTING***

To:

- assess how well learning objectives have been achieved and use them to improve specific aspects of teaching
- mark and monitor children's work and set targets for progress
- assess and record children's progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving
- prepare and present informative reports to parents.

## ***C OTHER PROFESSIONAL REQUIREMENTS***

To:

- have a working knowledge of teachers' professional duties and legal liabilities
- operate at all times within the stated policies and practices of the school
- establish effective working relationships and set a good example through their presentation and personal and professional conduct
- endeavour to give every child the opportunity to reach their potential and meet high expectations
- contribute to the corporate life of the school through effective participation in meetings, curriculum development and management systems necessary to co-ordinate the management of the school
  - To take a positive role in the promotion of the school House system and to assist in the leadership of one House in particular.
- take responsibility for your own professional development and duties in relation to school policies and practices eg. performance management and keeping a continuing professional development portfolio.
- To support the community and extra curricular activities and events of the school, including active membership of the P.T.F.A. (rota for committee involvement).
- take on any additional responsibilities which might from time to time be determined.