

Head of English

Person Specification

The Governing Body is seeking to appoint a person who possesses the following qualities and skills:

Minimum Essential Requirements		Assessment
1. Skills and Knowledge		
1.1	Ability to work effectively within a team environment, understanding teaching roles and responsibilities	Application
1.2	Excellent teaching skills and proven track record of success	Application
1.3	Ability to enthuse, engage and inspire students	Application
1.4	Ability to create, monitor and develop engaging schemes of learning for KS3 and KS4 in English	Application
1.5	Developed understanding of current issues relating to the teaching of English	Application/Interview
1.6	Ability to form and maintain appropriate relationships and personal boundaries with staff, parents, children and young people	Application/Interview
1.7	Good time management and personal organisational skills	Application
1.8	Good interpersonal and communication skills	Application/Interview
1.9	Excellent people management skills	Application
1.10	Ability to improve their colleagues and their own practice through observations, evaluations and discussion	Application
1.11	Knowledge of current curriculum developments in KS3 and KS4, including Assessment for Learning	Application/Interview
1.12	Understanding of strategies for raising the achievement of pupils of all aptitudes and abilities	Application/Interview
1.13	Ability to use pupil data to target set and inform planning	Application/Interview
2. Experience and Qualifications		
2.1	Qualified Teacher Status	Application
2.2	Honours degree in English Language or English Literature	Application
2.3	Willingness to participate in relevant CPD	Application
2.4	Experience with budget management	Application
3. Professional Values		
3.1	A clear vision for the future of English education	Application
3.2	High expectations of all pupils; respect for their social, cultural, linguistic, religious and ethnic background and a commitment to raising their educational achievements	Application/Interview
3.3	A commitment to equal opportunities	Application
3.4	A willingness to promote the Catholic ethos of the school	Application/Interview
3.5	Demonstrate and promote the positive values, attitudes and behaviour they expect from the pupils with whom they work	Interview
3.6	Willingness to engage in extra-curricular activities relating to English	Application/Interview
3.7	A good sense of humour and passion about working with young people	Interview
3.8	Have an excellent attendance and punctuality record	Application

The successful applicant will be subject to an Enhanced DBS disclosure.