**LOSTOCK HALL COMMUNITY PRIMARY SCHOOL**

**Main Scale Teacher**

**Job Description**

This appointment is subject to the current conditions of employment of teachers contained in the School Teachers’ Pay and Conditions Document, the Education Act, the required standards for Qualified Teacher status, other current educational legislation and the school’s articles of government.

This job description may be amended at any time following discussion between the Headteacher and member of staff, and will be reviewed annually.

**School**

* To develop positive relationships with pupils and staff to assist pupil progress and attainment.
* To support the promotion of positive relationships with parents and outside agencies.
* To ensure effective communication arrangements.
* To be aware of the confidential nature of issues related to home/pupil/teacher/school work.
* To contribute/lead meetings, on an individual basis, with parents to provide feedback on pupil progress/achievement.
* To prepare and present informative reports to parents.
* To support the provision of out of school learning activities within guidelines established by the school.
* To take care of own and other people’s health and safety.
* To contribute to the cooperate life of the school through effective participation in meetings and management systems necessary to coordinate the arrangement of the school.
* To take responsibility for their own professional development and duties in relation to school policies and practices.
* To operate at all times within the stated policies and practices of the school.

**Teaching and Learning**

* To organise and manage a purposeful, orderly and supportive environment for learning.
* To assess the needs of pupils and to differentiate curriculum content to support pupils’ learning.
* To identify clear teaching objectives, building on prior attainment, specifying how they will be taught and assessed.
* To select and prepare resources necessary to lead learning activities, taking account of pupils’ interests and language and cultural backgrounds.
* Setting appropriate and demanding expectations.
* Monitoring and evaluating pupil response to learning activities.
* To take responsibility for implanting agreed systems for pupil supervision and the management of pupil behavior.
* To identify SEN or very able pupils, implementing and monitoring IEPs.
* To support pupils as part of a planned inclusion programme.
* To support the use of ICT in learning activities.

**Performance Management**

Will be subject to Performance Management regulations unless an NQT.

**Health and Safety**

To be familiar with the school’s Health and Safety Policy and to immediately report any concerns to the appropriate person.

**Subject Leader**

Will be mentored into the role of Subject Leader if NQT Status. Otherwise full subject leader responsibility will apply. Area to be decided.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Headteacher)

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Class Teacher)

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**LOSTOCK HALL COMMUNITY PRIMARY SCHOOL**

**Main Scale Teacher Post**

**Person Specification**

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| --- | --- | --- |
| **Category** | **Essential** | **Desirable** |
| **Application** | Fully completed application form.  Relevant supporting letter. |  |
| **Qualifications** | QTS status |  |
| **Teaching experience/**  **professional attributes** | Experience of working in a Primary Setting.  The ability to work as part of a team.  Ability to deploy and lead support staff effectively.  Experience of EYFS | Ability to be able to work independently and make appropriate decisions. |
| **Professional Knowledge** | Knowledge of Primary curriculum. | Knowledge of appropriate Health and Safety issues related to primary age children. |
| **Professional Skills** | High standard of classroom management.  To organise and manage a creative, purposeful and supportive learning environment.  To establish effective relationships with parents/carers. | Able to demonstrate accountability, for example – reporting to parents, parent interviews, agency liaison. |
| **Personal Attributes** | Good attendance record.  DBS clearance.  Ability to contribute to the overall life of the school. |  |
| **Safeguarding** | Knowledge of Child Protection procedures.  Evidence of working within a Child Protection Culture. |  |