



**SOUTHLANDS
HIGH SCHOOL**
Endeavour for Excellence

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Teacher of Computing and ICT Part Time



Candidate Information Pack

Are you an inspirational, creative and driven teacher who endeavours to be better in all areas of your practice? If the answer is yes, Southlands High School is the place for you to be successful and our students deserve you.

Southlands High School, a school in the newly formed Mosaic Academy Trust with Standish High School and Golborne Primary School, is seeking to appoint a Part Time (0.4FTE) Teacher of Computing and ICT for Key Stages 3 and 4. This role offers the right candidate the opportunity to join a successful, well-established curriculum area and to contribute to its further growth in years to come.

Salary is on the Main Pay Spine/Upper pay scale point dependent upon experience.

Candidates should be hugely enthusiastic, passionate about their subject and have an excellent knowledge of Computing and how to effectively deliver it to instil a love of Computing and ICT in young people. The ability to develop very positive working relationships with students and staff and to be a team-player is essential.

All candidates should complete the application form indicating their suitability for the post.

Closing Date: 9am, Friday 14 May 2021

Interviews tbc.

Please return the completed application form by email to mearsc@southlands.lancs.sch.uk.

Southlands is an Equal Opportunities Employer welcoming applications from all sections of the community.

This post is covered by the Rehabilitation of Offenders Act 1975. If successful, you will be required to apply to the Disclosure and Barring Service (DBS).

General Information for Applicants

Southlands High School is on a journey to excellence. Our motto '**Endeavour for Excellence**' demonstrates that we expect all stakeholders, staff and students to work hard. Southlands High School is striving to be 'Better' than ever before as a successful and inclusive school that works in close partnership with families and the community to achieve the best for our young people.

In December 2017, we were designated as a converter academy within the Mosaic Academy Trust with Standish High School and Golborne Primary School and look forward to going from strength to strength in our partnership. The Mosaic Academy Trust as an organisation seeks to value each and every member of the community and to become a family of schools that will welcome other schools and be a Trust whose chief aim is to become stronger as a whole than by the sum of its parts. We seek for our students to be **Successful Learners, Confident Individuals and Responsible Citizens**. The Trust has a Trade Union Recognition Agreement in place.

We strive to meet the needs of the individual child so that they feel safe, secure and happy and enjoy their time at Southlands. We also aim to provide the highest standards of teaching and learning so that students are able to progress and fulfil their potential. We believe that every child should be given opportunities to develop their leadership skills as part of their growth and development in order to prepare them for adult life. Many of our students go on to be very successful in all aspects of life with a number attending some of the leading universities in the country. We are committed in our drive for academic excellence whilst offering a wide range of extra-curricular activities and opportunities so that our students can achieve educational success and develop fully as individuals.

We recognise that all students have the right to the highest quality education that will equip them with the qualifications they need to progress to college, university or their chosen career. Every decision we take to create our successful school comes from a firmly held staff belief that we can always strive to be 'better' than before.

The school was last inspected by Ofsted in June 2013 and was judged as good in every aspect. Parent/carers responses to our work are mostly very good and supportive. Student voice is also overwhelmingly positive. Our school priorities for 2020-21 clearly focus on our culture for improvement: improving student outcomes, the development of teaching, learning and assessment, strong personal development, behaviour and welfare and effective leadership at all levels, whilst remaining in a safe and Covid secure environment.

There are 913 young people on roll with the likelihood of growing close to 1000 in the coming years. The intake profile in both socio-economic and academic terms is that of a fairly typical comprehensive school.

At Southlands we are very proud of our caring school community and place great emphasis on high standards of behaviour and respect for all through our Southlands Standard.

Hopefully, this has inspired you to take a serious look at Southlands.

I look forward to receiving your application form.

Kerry Millar

Headteacher

EXAM RESULTS

Overall Progress 8	2016	2017	2018	2019	2020 CAGs
Attainment 8	41.6	42.2	44.23	44.63	
Overall	-0.74	-0.41	-0.34	-0.43	

Southlands	2016	2017	2018	2019	2020 CAGs
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English Grade 9 – 4 (A* - C)	48%	66%	80%	74.8%	80%
English Grade 9 – 5	-	51%	60%	58%	58%

Maths Grade 9 – 4 (A* - C)	49%	56%	69%	70.3%	69%
Maths Grade 9 – 5	-	40%	43%	40%	44.7%
Maths 9 – 7	-	10%	6.5%	10%	13%

The Computing Faculty

About the Computing Department

The Computing Department comprises two experienced, committed, full-time teachers, and this part-time post reflects an increase teaching required due to increasing student numbers. This role offers the right candidate the opportunity to join a successful, well-established curriculum area and to contribute to its further growth in years to come.

We teach in well-resourced classrooms which are large, light and airy, and offer a really positive working environment for our students who are respectful of the equipment they use. We are very well supported by a Network Manager and Technician, who enable us to focus on the teaching and learning, whilst they provide reliable technical support.

About our curriculum

All students in Years 7 – 9 have 1 lesson (1 hour) a week of Computing. We cover the Key Stage 3 National Curriculum by offering a range of projects with a Computer Science or digital media focus. At the same time, we aim to improve students' digital literacy. We have consciously kept a well-balanced curriculum at KS3 in order to best prepare students for the next stage of their learning, if they choose to continue with us in Years 10 and 11.

At Key Stage 4, we offer OCR Computer Science and OCR Creative iMedia as option subjects. Students have 3 hours a week of their options. These are both popular choices and we have some students each year who choose to do both. We have no 'entry requirements' for either subject, so these are open to all students of all abilities.

For more information about our Computing curriculum at KS3 & 4, please see the Computing page of the school website: <https://www.southlands.lancs.sch.uk/computer-science--ict/59024.html>

About you

- You are an excellent classroom practitioner, who can create a supportive and well-managed classroom environment.
- You have a strong subject knowledge, with passion and enthusiasm for Computing and Computer Science, with the ability to convey this through the teaching and learning you deliver.
- You strive to inspire and motivate students of all ages and abilities to achieve their full potential.
- You promote and uphold high expectations of standards and achievement, by building positive relationships with all students.
- You are able to teach confidently across the full range of age and ability.
- You are a collaborative team member, who is able to build strong professional relationships within the department and across school.
- You are energetic with a 'can-do' attitude, willing to contribute to departmental work.
- You are versatile, resilient, and adaptable to the many technological challenges of a computer room!
- You have a strong desire to help to transform children's lives giving them lifelong digital skills and an interest in the digital world in which we live.

We hope this has given you the information you need and we look forward to receiving your application.

JOB DESCRIPTION: Teacher of Computing and ICT

JOB DESCRIPTION	
1. INTRODUCTION	
Post Title:	Teacher of Computer Science (Full time 1.0 FTE)
Status:	Permanent contract
Purpose:	<p>Under the reasonable direction of the Headteacher, carry out the professional duties of a school teacher as set out in the current School Teachers' Pay and conditions document (STPCD)</p> <p>Implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and support a designated curriculum area as appropriate</p> <p>Monitor and support the overall progress and development of students as a teacher / Form Tutor</p> <p>Facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential</p> <p>Contribute to raising standards of student potential</p> <p>Share and support the school's responsibility to provide and monitor opportunities for personal and academic growth</p>
Line Management:	<p>Reporting to – Head of Department</p> <p>Responsible for – No line manager responsibility</p>
Liaising with:	Head of School, senior leadership team, teachers and support staff, LA representatives, external agencies and parents / carers
Working time:	Part time (0.4 FTE)
Salary /Grade:	<p>Classroom Teachers' Pay Scale</p> <p>Would suit an NQT or a suitable candidate in their second or third year of teaching</p>
Disclosure Level	Enhanced
Conditions of Employment	No holidays are permitted during the 190 day teaching year.

2. TEACHING

- 2.1 To carry out duties in accordance with the Teachers Standards.
- 2.2 Work positively to the implementation of Teaching and Learning developments in line with the school SSDP and current Teaching & Learning foci.
- 2.3 Teach, students according to their educational needs, including the setting and marking of work to be carried out by the student in school and elsewhere.
- 2.4 Assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required.
- 2.5 Provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students.
- 2.6 Ensure that Literacy and Numeracy are promoted and reflected in the teaching / learning experience of students.
- 2.7 Undertake a designated programme of teaching.
- 2.8 Ensure a high quality learning experience for students which meets internal and external quality standards and ensures all students make progress.
- 2.9 Prepare and update subject materials.
- 2.10 Use a variety of delivery methods which will stimulate learning appropriate to student needs and demands of the syllabus.
- 2.11 Maintain discipline in accordance with the school's procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.
- 2.12 Undertake assessment of students as requested by external examination bodies, departmental and school procedures.
- 2.13 Mark, grade and give written / verbal and diagnostic feedback in line with the school policy.
- 2.14 As part of your contractual obligations you may be required to teach identified classes in our partner primary and high schools as part of our outreach work. This may be done either here at Standish or in those schools.

3. STRATEGIC / OPERATIONAL PLANNING

- 3.1 Assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the curriculum area and department.
- 3.2 Contribute to the curriculum area and department's development plan and its implementation.
- 3.3 Plan and prepare courses and lessons.
- 3.4 Contribute to the whole school's planning activities.

4. CURRICULUM PROVISION



- 4.1 Assist the Head of Department, the Senior Leadership Team, to ensure that the curriculum area provides a range of teaching which complements the school's strategic objectives.

5. CURRICULUM DEVELOPMENT

- 5.1 Assist in the process of curriculum development and change so as to ensure the continued relevance to the needs of students, examining and awarding bodies and the school's mission and strategic objectives.

6. STAFFING

- 6.1 Take part in the school's staff development programme by participating in arrangements for further training and professional development.
- 6.2 Continue own professional development in the relevant areas including subject knowledge and teaching methods.
- 6.3 Engage actively in the performance management review process.
- 6.4 Ensure the effective / efficient deployment of classroom support.
- 6.5 Work as a member of a designated team and to contribute positively to effective working relations within the school.

7. QUALITY ASSURANCE

- 7.1 Help to implement school quality procedures and to adhere to those.
- 7.2 Contribute to the process of monitoring and evaluation of the curriculum area / department in line with agreed school procedures, including evaluation against quality standards and performance criteria. To seek / implement modification and improvement where required.
- 7.3 Review from time to time methods of teaching and programmes of work.
- 7.4 Take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.

8. MANAGEMENT INFORMATION

- 8.1 Maintain appropriate records and to provide relevant accurate and up-to-date information for MIS, registers, etc.
- 8.2 Complete the relevant documentation to assist in the tracking of students.
- 8.3 Track student progress and use information to inform teaching and learning.

9. COMMUNICATIONS AND LIAISON

- 9.1 Communicate effectively with the parents / carers of students as appropriate.
- 9.2 Where appropriate, communicate and co-operate with persons or bodies outside the school.

- 9.3 Follow agreed policies for communications in the school.
- 9.4 Take part in liaison activities such as parent's evenings and liaison events with partner schools.
- 9.5 Contribute to the development of effective subject links with external agencies.

10. MANAGEMENT OF RESOURCES

- 10.1 Contribute to the process of the ordering and allocation of equipment and materials.
- 10.2 Assist the Head of Department to identify resource needs and to contribute to the efficient / effective use of physical resources.
- 10.3 Co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the school, department and the students.

11. PASTORAL SYSTEM

- 11.1 Be a Form Tutor to an assigned group of students.
- 11.2 Promote the general progress and well-being of individual students and of the Form Tutor Group as a whole.
- 11.3 Liaise with a Pastoral Leader to ensure the implementation of the school's pastoral system.
- 11.4 Register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of school life.
- 11.5 Evaluate and monitor the progress of students and keep up-to-date student records as may be required.
- 11.6 Contribute to the preparation of action plans and progress files and other reports.
- 11.7 Alert the appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved.
- 11.8 Communicate as appropriate, with the parents / carers of students and with persons or bodies outside the school concerned with the welfare of individual students, after consultation with the appropriate staff.
- 11.9 Contribute to PSHCE and citizenship and enterprise according to school policy.
- 11.10 Apply the behaviour for learning policy so that effective learning can take place.

12. SCHOOL ETHOS

- 12.1 Play a full part in the life of the school community, supporting its distinctive mission and ethos and encouraging staff and students to follow this example.
- 12.2 Support the school in meeting its legal requirements for worship.
- 12.3 Promote actively the school's corporate policies.
- 12.4 Comply with the school's health and safety policy and undertake risk assessments as appropriate.



- 12.5 This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

13. SIGNATURES

The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

This job description is current at the date below but will be reviewed on an annual basis and, following consultation with you, may be changed to reflect or anticipate changes in the job requirements, which are commensurate with the job title and grade.

Signed
(Teacher)

Signed
(Headteacher)

Dated
(Teacher)

Dated
(Headteacher)

Safeguarding of Children and Young People

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Whilst every effort has been made to explain the duties and responsibilities of the post each individual task undertaken may not be identified. Employees are expected to comply with any reasonable request from the Headteacher / SLT link to undertake work of a similar level that is not specified in this job description.

This job description is current at the date shown, but in consultation with you it is liable to variation by Management to reflect or anticipate change in, or to, the job commensurate with the grade and job title.

April 2021

Job Description

Teacher of Computer Science

Qualifications	Essential	Desirable
Qualified teacher status	✓	
Good honours degree in ICT and Computer Science or a related subject	✓	
Accredited or certified further CPL (Continuous Professional Learning) or training		✓
Higher degree		✓
Experience		
Evidence of outstanding learning & teaching skills particularly at KS4, leading to consistently high standards of student achievement	✓	
Evidence of a proven track record of delivering excellence across KS3 - 4	✓	
Evidence of taking responsibility for own professional development	✓	
Knowledge/Skills (ability to)	Essential	Desirable
Develop a broad and imaginative range of learning and teaching skills within the team	✓	
Knowledge of current developments in learning and teaching	✓	
A deep commitment to inclusion and equality of opportunity	✓	
A strong commitment to working with disadvantaged young people	✓	
High level communication and presentation skills applicable to a range of audiences.	✓	
Think creatively and imaginatively to solve challenges and identify priorities within the faculty	✓	
Ability to use new technologies effectively to support teaching and learning		✓
Make informed use of assessment information and data to raise achievement	✓	
Ability to anticipate problems and identify opportunities	✓	
Personal Attributes		
Commitment to the highest standards of child protection	✓	
An enthusiasm and a willingness to promote Southlands High School Values	✓	
Commitment to continuing professional development activities	✓	
Ability to use appropriate interpersonal skills when relating to staff, pupils and parents/carers	✓	
Enthusiasm for ICT and Computer Science and a desire to communicate that to others	✓	
Demonstrate energy, vigour and perseverance and promote a 'Can Do' philosophy	✓	
The ability to work with resilience under pressure and meet deadlines	✓	

Person Specification Teacher of Computer Science

Requirements	Essential / Desirable
Experience	
Experience of successfully planning lessons and following schemes of work	E
Experience of supporting the Head of Department in delivering Development Plans to enhance performance	D
Experience of creating intervention strategies to improve student performance	D
Ability to deal successfully with students, parents and carers to resolve issues	D
Experience of using tracking systems to enhance student performance	E
Prior experience of successful teaching in the relevant curriculum area	D
Training & Qualifications	
Qualified Teacher Status	E
Graduate level qualification in appropriate discipline	E
Knowledge & Understanding Applicants should be able to demonstrate knowledge and understanding of the following areas relevant to the post	
Understanding of curriculum requirements and requirements for assessment, record and reporting of students attainment and progress	E
Be fully aware of the Ofsted standards for teaching and able to deliver lessons appropriately	E
Be accountable to the Teachers standards	E
An understanding of current educational issues in relation to the post	E
Ability to write reports providing quality information to students / parents	D
Secure knowledge of Safeguarding policies and procedures	E
Personal Skills, Abilities and Competencies Applicants should be able to provide evidence that they have the necessary skills and abilities required	
High levels of communication skills both oral and written	E
Be empathetic in dealing with students, parents and carers	E
High levels of inter-personal skills	E
Ability to work under pressure and to strict deadlines	E
Ability to use ICT to support teaching and learning	E
Able to work as part of a team	E
Ability to work unsupervised and under own initiative as required	E
Ability to manage own workload	E
Willingness to work flexibly across the day, week and year	E
Ability to find solutions to immediate, medium and long-term problems	D
Personal Qualities	
Integrity, professionalism and diplomacy	E
Tact and a sense of humour	E
A personal and friendly nature	E
Application	
Accurate completion of school application form	E
Letter which addresses person specification, evidence in letter and application	E



High standards in spelling and writing	E
Legal Issues	
Legally entitled to work in the UK	E
Enhanced DBS Clearance	E
Valid UK Driving Licence, access to a vehicle with business insurance	D