

St Wilfrid's C of E Primary School



April 2021

Dear Applicant,

Teaching Vacancy September 2021

Many thanks for your interest in the vacancy.

Hopefully, the notes below will encourage you to forward your application.

St Wilfrid's is a Church of England primary school situated approximately 2 miles north of Lancaster in the picturesque village of Halton. We currently have 242 children, aged 4 to 11, on roll.

An extremely positive ethos and happy atmosphere permeates our school and we enjoy a close relationship with the local community. Our children are well-motivated, positive, caring and responsive, reflecting our strong Christian values and ethos.

The school staff are positive, enthusiastic and keen to see improvements and success at St Wilfrid's. They work closely as a team and respect for colleague's abilities and skills is high.

First and foremost, we are looking to appoint someone who is an excellent practitioner and who will be able to provide the very best support for our children. We will then be keen to ensure that their skills and experience are matched to the right Key Stage/year group.

Applications should consist of the Blackburn Diocese application form, along with a letter of application (approximately two sides of A4). When writing your letter of application, please evidence each of the person specification criteria, giving concrete examples for each point and demonstrating impact. Applicants who cannot meet all of the essential criteria will be discounted.

We would like to invite prospective candidates to visit the school. As we are limiting the number of people in school, we can only offer after-school visits at this time. Whilst you will not get the same experience that you would by meeting our children and staff, it will still give you the opportunity to familiarise yourself with our school and ask any questions to support your application. Please telephone the school office to make an appointment.

Interviews are anticipated to take place week commencing 24th May. As we are working in uncertain and ever-changing times, we cannot yet give any further details about the interview process. Details will be shared with successful candidates nearer the time.

The successful candidate will also be expected to attend an induction day to meet their new class in the summer term, along with other in-house training that is deemed appropriate.

St Wilfrid's Primary School is committed to Safer Recruitment. The post is therefore subject to an enhanced DBS clearance and references will be taken up before a job offer is confirmed.

The governors and I look forward to hearing from you and good luck with your application. If you have any further questions, please do not hesitate to contact us.

Yours sincerely,

Mrs Claire Weymouth
Headteacher