



Dolphinholme Church of England Primary School

CLASS TEACHER EYFS/KS1

JOB DESCRIPTION

POST TITLE

Part Time (0.6) Class Teacher EYFS/KS1

This appointment is with the governors of the school under the terms of the National Society contract signed with the governors as employers. The governors will appoint a person who can show by example and from experience that they support the Church of England Christian ethos of the school. The appointment is subject to the current conditions of service for Teachers other than those of the Headteacher contained in the School Teachers' Pay and Conditions document and other current education and employment legislation.

Our Mission Statement

With GOD at the heart of everything we do, we educate by encouraging a sense of wonder, praise and mutual respect. We offer every child opportunities for success, making them confidently equipped for life's journey.

JOB DESCRIPTION

The job description should be read alongside the range of professional duties of teachers as set out in Part X11 of the Teachers' Pay and Conditions Document, sections 48 to 50. The post holder will be expected to undertake duties in line with the professional standards for qualified teachers.

The strategic direction and development of an Anglican school stems from the educational mission of the Church, which is reflected in the school's Mission Statement and School Development or Improvement Plan. The teacher assists the Headteacher to deliver a vision and strategic view for the school in its service to the community.

Main Activities and Responsibilities

The teacher will work with the Governors and Headteacher in:

- Fulfilling the school's Mission Statement
- Implementing the educational aims, policies, objectives and targets of the school and ensure that the curriculum policy of the Governing Body meets statutory requirements
- Teaching pupils at the school making this relevant to the needs, experience, interests, aptitudes and stages of development of all pupils, including those with special educational needs



INSPIRING SUCCESS, CELEBRATING ACHIEVEMENT

I am the vine; you are the branches. If you remain in me and I in you, you will bear much fruit; apart from me you can do nothing.

John 15:5

- Co-operating with the Headteacher and leadership team in monitoring and evaluating the performance of the school and its achievements as a Church of England Primary school
- Ensuring that the Diocesan policy on Religious Education is fulfilled
- Fulfilling statutory duties in relation to the curriculum
- Engaging in the daily act of collective worship in accordance with the norms of Anglican worship and the wider spiritual life of the school
- Motivating pupils through interest, encouragement and recognition of each pupil's unique value
- Implementing the Governing Body's policies on equal opportunities

Teaching and Learning

The teacher's role is:

1. Planning, Development and Co-ordination

- To set challenging teaching and learning objectives relevant to all pupils in their classes
- To use teaching and learning objectives to plan lessons, and sequences of lessons, showing how these will assess pupils' learning
- To select and prepare resources, and plan for their safe and effective organisation, taking into account pupils' interests and their learning needs, with the help of support staff where appropriate
- To contribute to the wider life of school
- To plan for the deployment of any support staff who are contributing to pupils' learning
- To plan opportunities for pupils to learn in out of school contexts
- To produce long and short term planning in accordance with school policy and procedures, within required deadlines
- To develop and audit schemes of work, and other documentation, related to a specific curriculum area within school, and to support cross-curricular delivery, including subject support for colleagues to enable curriculum requirements to be met
- To develop strategies to improve learning throughout the school, and monitor their effectiveness in raising standards of teaching and learning in curriculum areas taught
- To contribute to professional development activities as part of the planned programme for the school, and to promote the sharing of good practice
- To manage the resources available in order to maintain and develop curriculum provision

2. Teaching and Class Management

- To have high expectations of pupils and build successful relationships centred on teaching and learning
- To establish a purposeful learning environment where diversity is valued and where pupils feel safe, secure and confident
- To teach the required or expected knowledge, understanding and skills relevant to the curriculum for pupils in their age range



- To teach clearly structured lessons or sequences of work which interest and motivate pupils, making learning objectives clear and employ interactive teaching methods and collaborative group work
- To promote active and independent learning that enables pupils to think for themselves and to plan and manage their own learning
- To differentiate teaching to meet the needs of pupils of all ability ranges, taking into account varying interests, experiences and achievements, enabling pupils from the different cultural and ethnic groups to make good progress
- To organise and manage teaching and learning time effectively
- To organise and manage the physical teaching space safely and effectively, with the help of support staff where appropriate
- To set high expectations for pupils' behaviour and establish a clear framework for classroom discipline, in line with school policy
- To anticipate and manage pupils' behaviour constructively and promote self-control and independence
- To use ICT effectively in delivery of teaching and learning
- To take responsibility for teaching a class, or classes, over a sustained and substantial period of time
- To provide homework and other out-of-class work which consolidates and extends work carried out in the class, and encourages pupils to learn independently
- To work collaboratively with other professionals and manage the work of support staff to enhance pupils' learning
- To recognise, and respond effectively to, equality issues as they arise in the classroom, challenging stereotyped views, bullying and harassment in accordance with school policy and procedures
- To be aware of and comply with policies and procedures relating to child protection, health and safety and security, confidentiality and data protection, reporting all concerns to an appropriate person
- To attend and participate in regular meetings as required
- To participate in training, continuous professional development and other learning activities as required, including participation in the school's performance management arrangements

3. Monitoring and assessment

- To make appropriate use of the school's monitoring and assessment strategies to evaluate pupils' progress towards planned learning objectives
- To use monitoring and assessment information to inform and improve planning and teaching
- To monitor and assess the effectiveness of learning activities and provide ongoing and constructive feedback to support pupils as they learn
- To involve pupils in reflecting on, evaluating and improving their own performance and progress
- To assess pupils' progress accurately against appropriate standards
- To identify and support pupils with differing levels of ability and those experiencing behavioural, emotional, and social difficulties
- To identify the levels of attainment of pupils' learning English as an additional language, as and when appropriate, and identify and provide learning activities that ensure cognitive challenge as well as language support.



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- To record pupils' progress and achievements systematically, providing evidence of the range of their progress and attainment over time to inform planning
- To report on pupils' attainment to parents, carers, other professionals and pupils as appropriate

4. Specific duties relating to this post

- To work as part of the school team consisting of teachers and support staff, and take responsibility for aspects of its development, under the direction of the Headteacher
 - To promote these aspects in a positive and professional manner to engender confidence and understanding in staff, pupils and the community
 - To carry out the assigned aspects of responsibility within your appropriate curriculum team in a professional manner and to a high standard
 - To participate in arrangements for further training and the continuing development of your own professional skills and knowledge, and those of colleagues through reading, attendance at courses and leading appropriate inset
5. The above duties are not exhaustive and the post holder may be required to undertake tasks, roles and responsibilities as may be reasonably assigned to them by the Headteacher.
 6. It is your responsibility to have regard to the safeguarding and promote the welfare of all pupils and be aware of and comply with policies and procedures relating to child protection, pupil welfare, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.
 7. This job description will be kept under review and may be amended via consultation with the individual, Governing Body and/or Headteacher as required.

