12th February 2021

Dear Candidate,

Thank you for showing an interest in our school and we hope that you will decide to apply for the permanent position of class teacher to teach in Year 1.

Larkholme Primary School has 291 children. The children are enthusiastic, conscientious learners who take a real pride in what they do. They learn from a curriculum that is both exciting and engaging and every child is encouraged to reach their maximum potential whilst learning in an interactive way. They develop confidence and resilience as a learner, as well as the ability to work both independently and collaboratively. They enjoy their learning and are always eager to show their work and talk about what they have learned.

Our expectations are very high and every member of staff is committed to the achievement of high standards for all our children both academically and socially. We encourage outstanding behaviour and attitudes at all times and this positive atmosphere has been commented upon by visitors to our school.

If you decide to apply we would be very grateful if you could follow the guidelines below when writing your letter.

We would like you to:

* Tell us why you have applied for this position
* Outline your philosophy of Early Years and Primary Education and how you have/will put this into practice
* Describe your curriculum strengths
* Outline what skills/talents you have to offer us
* Suggest how we can assist you in furthering your development

Please do not include CVs. The length of your letter should not exceed three sides of A4 and please do not feel that you need to describe all your teaching experience to date as the application form should provide us with that information. We hope to have several applications so it is very important that your letter is clear and distinctive in setting out your personal ideals for primary education.

It is very much hoped that an observed session involving pupils, in COVID secure circumstances, will form part of the interview process.

The closing date for applications is noon Monday 8th March 2021 with interview dates to be confirmed.

We look forward to receiving your application. Should you require any further information please do not hesitate to contact me on 01253 874024 or email [bursar@larkholme.lancs.sch.uk](mailto:bursar@larkholme.lancs.sch.uk).

Yours sincerely,

Mr David Fann

Executive Headteacher