



Rosewood Primary School
Rosewood Avenue
Burnley
Lancashire
BB11 2PH
Tel: 01282 463790

Job Description: Teaching Assistant (TA2) – Classroom Support

School: Rosewood Primary School

Post Title: Teaching Assistant (Classroom)

Grade: Grade 4 (LCC)

Responsible to: Class Teacher / Phase Leader

Line Managed by: Designated Senior Leader

Purpose of the Post

To work under the clear guidance of the class teacher and SENCo to:

- Support the teaching and learning of individuals or groups of pupils within the classroom.
- Help all pupils to make progress academically, socially and emotionally, ensuring they are fully included in all aspects of school life.
- Contribute to a calm, purposeful and stimulating environment which reflects the school's values: Believe, Enjoy, Succeed, Together (BEST) and the 4 Cs – Calm, Courageous, Conscientious, Considerate.

Key Responsibilities

Support for Pupils

- Provide targeted support for pupils to help them access learning and develop independence.
- Encourage positive attitudes to learning and promote good behaviour through consistent use of the school's behaviour policy and restorative approaches.
- Build trusting relationships with pupils, promoting their emotional well-being, confidence and resilience.
- Support pupils with additional needs (SEND, EAL, SEMH, or those requiring additional catch-up) following agreed plans or interventions.
- Encourage cooperative play and social interaction during transitions, playtimes and group work.

Support for the Teacher

- Work closely with the class teacher to prepare and adapt resources, equipment and learning activities.
- Provide clear and constructive feedback on pupil progress and behaviour.
- Support the assessment of learning by recording observations, collecting evidence and contributing to pupil profiles or reports.
- Help maintain an organised, safe and inclusive classroom environment.
- Supervise pupils during arrival, break, lunch, and dismissal times as required.

Support for the Curriculum

- Assist with the delivery of lessons and small-group interventions across the curriculum, particularly in reading, writing and maths.

Headteacher: Mrs NA Ditchburn Hughes head@rosewood.lancs.sch.uk



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- Promote the use of ICT and other tools to enhance learning and engagement.
- Support targeted intervention programmes (e.g. phonics, speech and language, social skills, fine-motor activities).
- Reinforce key vocabulary and learning through repetition, modelling and questioning.

Support for the School

- Uphold the school's policies and ethos, promoting inclusion, equality and respect for all.
- Foster positive relationships with parents, carers and outside professionals.
- Contribute to the wider life of the school, including assemblies, clubs, and enrichment activities.
- Attend relevant training and participate in the appraisal process to develop professional skills.
- Maintain confidentiality and adhere to safeguarding procedures at all times.

General

- Undertake any other duties that are consistent with the purpose of the role and grade.
- Support the school's safeguarding statement:

"Safeguarding and promoting the welfare of children and young people is everyone's responsibility."

Nerys Ditchburn-Hughes
September 2025