

**Grade Profile – Learning Support Assistant - Level 2b (Grade 5)**

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| **POST** **TITLE:**  | Learning Support Assistant 2(b)  |
| **GRADE:**  | Grade 5 |
| **CAR USER:**  |   |
| **LOCATION:**  |  Kingsbury Primary School |
| **RESPONSIBLE TO:**  |  Designated Senior Leader but subject to supervision by the classroom teacher in regards to Teaching and Learning. |
| **STAFF RESPONSIBLE FOR:**  |  NA |
| **JOB PURPOSE: The main objectives to be achieved by the Postholder**  |
| Under the general supervision and direction of the teacher, to plan and implement learning activities for individuals and groups. To monitor children’s progress and provide feedback to the class teacher and establish supportive and constructive relationships with Child’s parents and carers. To provide short term cover for classes to which the Learning Support Assistant is normally assigned, when the class teacher is unexpectedly unavailable.  |
|  **MAIN What the Postholder will actually do** **ACTIVITIES What prescribed duties the postholder will have**  |
| * Under the general supervision and direction of the teacher to implement structured learning activities for individuals and groups of children.
* To assist in the specific medical/care/sensory needs of children when specific training has been undertaken.
* To undertake activities in order to monitor the emotional regulation and personal social and emotional needs of children.
* To develop positive relationships with children to promote pupil progress and attainment.
* To assist in the devising of children's individual targets and their monitoring and review.
* Support children as part of a planned inclusion programme including sensory lifestyles, Speech and Language, MOVE and physical programmes.
* To implement specific programmes with individual children or groups appropriate to the developmental needs of individual children throughout different curriculum areas.
* To assist in the development of varying skills that support children’s learning.
* To actively and consistently use Makaton and total communication strategies.
* To assist children in the swimming/hydrotherapy pool
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| **Support for the Teacher** * To monitor and record children’s progress and developmental needs.
* To produce relevant classroom resources.
* To undertake classroom administrative tasks including the maintenance of records.
* To assist in children’s supervision and assist in the management of children’s behaviour.
* To provide short term cover for classes to which the Teaching Assistant is normally assigned, when the class teacher is unexpectedly unavailable.
* To provide information to the class teacher to assist in the planning of work programmes.
* To liaise with the school's nominated person in respect of child absence.
* To assist with the arrangements for out of school learning activities.
* To have a working knowledge each child’s This is Me, ensuring plans are followed accurately to meet the individual needs of the child.

**Support for the School** − To assist in providing an atmosphere in which effective learning can take place. − To support the promotion of positive relationships with parents, carers and outside agencies. − To work within school policies and procedures. − To attend staff training as appropriate. − To take care for their own and other people's health and safety. − To be aware of the confidential nature of issues related to home/child/teacher/school work. **Support for the Curriculum** − To assist the delivery of educational and developmental work programmes. − To support the use of ICT in learning activities.* To support development of play.
* To have a good understanding of child and play development.
* To effectively use total communication strategies within all teaching and learning activities.
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| **Note:**  | **In addition, other duties at no higher a responsibility level may be interchanged with/added to this list at any time.**  |

 **Signed: Date:**

# Equal opportunities

We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

# Health and safety

All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must help us to apply our general statement of health and safety policy.

# Safeguarding Commitment

This school is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment.

As part of KCSIE (2022) an online search will be carried out for all shortlisted candidates.

# Attendance

# Good attendance enhances the service delivered by schools, minimises staffing difficulties and ensures best value to the school. It is essential that applicants for positions in this school can evidence a previous satisfactory attendance record/commitment to sustaining regular attendance at work.