**Grange Primary School**

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**JOB VACANCY: Higher Level Teaching Assistant**

**Grade 7 Scale Point 19-25**

**Fixed Term Variable Contract**

Required ASAP, the Governing Body of the school wish to appoint a HLTA to join our hardworking and enthusiastic team.

At Grange, we are a caring, happy school, with a team who are committed to developing shared values, mutual respect and enriching experiences. We are looking for someone who can work well within a team, with ambition and who wants to have a lasting, positive impact on our children.

**Grange Primary School can offer:**

* Well behaved and enthusiastic children who value their relationship with you as their teaching assistant;
* A dedicated and welcoming team including staff and parents, with a high level of staff morale and commitment;
* A strong supportive Governing Body with a clear vision for the development of the school;
* Extensive and relevant professional development opportunities

**We are looking for:**

* An experienced practitioner with a genuine passion and commitment to working with pupils with Special Educational Needs and Disabilities (SEND);
* An inclusive individual with high aspirations for all pupils and a belief that every child can succeed;
* A calm, patient, and kind person who is able to build strong, positive and supportive relationships with children;
* A dedicated team player committed to working collaboratively with staff, parents, and the wider school community.

This is a fixed term variable contract commencing ASAP from November 2025 until 31st August 2026.

Position salary is Grade 7: Scale point 19-25 dependent on experience.

For further information on the position please see the job description and person specification.  
  
**Closing date: Monday 3rd November  
  
Proposed interview date: Wednesday 5th November - individual interview times to be confirmed.**

Please return completed application forms to **recruitment@grange.lancs.sch.uk**  
  
Please note that in line with Keeping Children Safe in Education 2025, an online search will be carried out as part of our due diligence on shortlisted candidates.

**For an informal discussion please contact:**

Mrs T Pitchford – 01772 792573

Please visit our website www.grange.lancs.sch.uk  to find out more information about our school.  
  
Visits to school prior to application are encouraged – applicants are invited to phone to arrange a convenient time.

Please note CVs are not accepted, to apply for this vacancy you need to complete the application form attached.

**Equal Opportunities statement**

An Equal Opportunities Employer welcoming applications from all sections of the community

**Rehabilitation**

Rehabilitation The post you are applying for is covered by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013). If successful you will be required to apply to the Disclosure and Barring Service (DBS) for a 'disclosure'. Information provided by you or the Disclosure and Barring Service will be dealt with in a confidential manner in accordance with the DBS's Code of Practice. You may view the Code of Practice on the DBS website at www.gov.uk/dbs or alternatively a copy is available on request. Lancashire County Council has a Handling of DBS Certificate Information Policy and a Policy Statement on the Recruitment of Ex-offenders this is available from the recruiting manager to applicants who are asked to complete a DBS application.

The County Council is committed to equality of opportunity for all people in terms of recruitment, selection and employment, and is a Disability Confident employer, which means that all disabled applicants who meet the essential criteria in the person specification will be interviewed. However, commitment to this standard is on an individual school basis and, therefore, if you are applying for a position within a school, you will need to check with the school whether they have made the decision to comply with this standard.

Lancashire County Council

Please note that we can only consider applications from candidates who are legally entitled to work in the UK.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.