



Person Specification – Teaching Assistant Level 2b

Holy Saviour R.C. Primary School, Nelson

Requirements	Essential (E) Or Desirable (D)	To be identified by: Application form (AF) Interview (I) References (R) Observation (O)
Application Fully completed application form Well considered and relevant supporting letter Professional references should provide a strong level of support for skills, knowledge and attributes referred to below. A supportive faith reference	E E E D	AF AF R R
Training and Qualifications NVQ Level 2 or above qualification – appropriate to the post (or equivalent) Level 2 or equivalent qualification in English/Literacy and Mathematics/Numeracy	E E	AF AF
Knowledge/Skills/Abilities Ability to operate at a level of understanding and competence equivalent to NVQ Level 2 standard Ability to relate well to children Ability to work well as part of a team Good communication skills Ability to supervise and assist pupils Time management skills Organisational skills	E E E E E D D	AF/I/R/O AF/I/R/O AF/I I/R/O I/R/O AF/I/R/O AF/I/R/O

Knowledge of classroom roles and responsibilities	D	AF/I/R/O
Knowledge of the concept of confidentiality	E	AF/I/R/O
First Aid Certificate	D	AF/I/R/O
Administration Skills	D	AF/I/R/O
Knowledge of Early Years Foundation Stage	D	AF/I/R/O
Good numeracy and literacy skills	E	AF/I/R/O
Ability to make effective use of ICT	D	AF/I/R/O
Experience of delivering a Phonics programme	E	AF/I/R/O
Flexible attitude to work	E	AF/I/R/O
Other		
Commitment to undertake in-service development	E	AF/I/R
Commitment to safeguarding and protecting the welfare of children and young people	E	AF/I/R