

Person Specification Form - Teaching Assistant - Level 3

Personal Attributes required (on the basis of the job description)	Essential (E) or Desirable (D)	To be identified by: e.g. Application / interview
Qualifications NVQ level 3 or above qualification (or equivalent) or willingness to work towards a level 3 qualification. GCSE grade C or above/or equivalent qualification in English and Maths Experience Experience of working with children/adults with SEN and/or a disability Experience of working in a relevant classroom/service environment Experience of Administrative work Experience of supporting pupils with challenging behaviour Experience of managing, leading and supporting other staff in the classroom/service environment	D E E E D E D	AF/I AF/I AF/I AF/I AF/I AF/I
Knowledge/skills/abilities Ability to relate well to children Ability to work as part of a team Good communication skills Ability to relate well to parents/carers Ability to supervise and assist pupils Time management skills Organisational skills Knowledge of classroom roles and responsibilities Knowledge of the concept of confidentiality First Aid Certificate Administrative skills Ability to make effective use of ICT Ability to assess children's development Ability to plan and deliver work programmes Flexible attitude to work	E E E E E E E E E E D E E E E E	AF/I AF/I AF/I AF/I AF/I AF/I AF/I AF/I AF/I AF/I AF/I AF/I AF/I AF/I AF/I AF/I
Other Commitment to undertake relevant training Commitment to safeguarding and protecting the welfare of children and young people Commitment to equality and diversity Commitment to health and safety Commitment to attendance at work	E E E E E E	I I I I I I