

Lancashire County Council

Person specification form		
Job title: Teaching Assistant - Level 2	Grade: 4/5	
Directorate: Children and Young People	Post number: N/A	
Establishment or team: Weeton St Michael's Primary School		
Requirements (based on the job description)	Essential (E) or desirable (D)	To be identified by: application form (AF), interview (I), test (T), or other (give details)
Qualifications		
NVQ level 2 or above qualification –appropriate to the post(or equivalent)	E	AF
Evidence of recent professional development in SEND	D	AF/I
Experience		
Experience of working with or caring for children of relevant age	E	AF/I
Proven experience of supporting children with Special Educational Needs, particularly autism and communication	E	AF/I
Experience of working in a relevant classroom/service environment	D	AF/I
Experience of Administrative work	D	AF/I
Experience of supporting pupils with challenging behaviour	D	AF/I
Experience of working alongside parents and external professionals (e.g. Speech and Language Therapists)	D	AF/I
Knowledge, skills and abilities		
Ability to operate at a level of understanding and competence equivalent to NVQ Level 2 standard	E	AF/I
Ability to relate well to children	E	AF/I
Ability to work as part of a team	E	AF/I
Good communication skills	E	AF/I
Ability to supervise and assist pupils	E	AF/I
Time management skills	D	AF/I
Organisational skills	D	AF/I
Knowledge of classroom roles and responsibilities	D	AF/I
Knowledge of the concept of confidentiality	E	AF/I
First Aid Certificate	D	AF/I
Administrative skills	D	AF/I
Knowledge of Foundation Stage	D	AF/I

Good numeracy and literacy skills	D	AF/I
Knowledge of SEND principles, strategies, and approaches (e.g. visual supports, structured routines, sensory needs)	E	AF/I
Ability to make effective use of ICT	D	AF/I
Flexible attitude to work	E	AF/I
Other (including special requirements)		
1. Commitment to safeguarding and protecting the welfare of children and young people	E	I
2. Commitment to equality and diversity	E	I
3. Commitment to health and safety	E	I
4. Commitment to attendance at work	E	I
5. Commitment to undertake in-service development	E	I
Prepared by: Luke Smith Date: September 2025		
Note: We will always consider your references before confirming a job offer in writing.		