



THE FEDERATION OF DUKE STREET & HIGHFIELD NURSERY SCHOOL
Co-Executive Head teacher's: Susan Conron and Natalie Sinclair

Tel: 01257 262556

School website: www.highfieldnurseryschool.co.uk

Roll: 72

Information

The Federation of Duke Street and Highfield Nursery Schools would like to recruit a fixed term Teaching Assistant 2a (Grade 4) on a variable hours 20-30 hour contract per week.

We are looking to appoint an enthusiastic and highly motivated teaching assistant to join our wonderful team of dedicated and hard-working staff. We would like someone who has a passion for working with children, is willing to learn and enjoys working as part of a team. The post will initially be to work with our children aged 2-3 years old.

If appointed, you will be part of a team of teaching assistants and teachers who share a commitment to providing the best possible education, to all of the students at Duke Street & Highfield Nursery Schools. The job is extremely rewarding, as you know you are making a difference to the lives of the young children you are working with.

Please note the salary quoted is full time equivalent. If successful, the salary received will be paid on a pro rata basis. If you would like more information on what this means, please get in touch.

Post details.

Title:	Early Years Teaching Assistant
Based: the federation	Initially to start at Highfield Nursery School but required to work across
Start date:	As soon as possible
Hours per week:	Flexible hours contract 20-30 hours
Weeks per year:	38 weeks
Contract length: Fixed term until July 2026, with the possibility of this being extended should numbers remain as they are.	



Essential Qualifications

- English at C or above (or equivalent or working towards the equivalent)
- Childcare qualification NVQ Level 2 (or equivalent)

Desirable Qualifications

- Paediatric First Aid qualification
- Current Safeguarding training
- Childcare qualification NVQ Level 3 (or equivalent)
- Maths GCSE C or above (or equivalent)

Essential Experience

- Experience of working with children

Desirable Experience

- Good knowledge of Early Years Curriculum
- Experience of delivering interventions to support communication and language

Proposed Interview Date:

Closing Date: Monday 29th September 2025 9:00am
Shortlisting Date: Monday 29th September 2025

Proposed Interview Date – Friday 10th October 2025

For an informal discussion, please contact:

Please contact Claire Bland:
01257 262556

Application forms and further details are available from/returnable to

Attached. bursar@highfield-nur.lancs.sch.uk