The governors of St Anne’s CE Primary School are looking to appoint an experienced, caring and enthusiastic site supervisor to join our team. The successful candidate will be in post on a permanent contract.

We have high expectations and we are looking for someone who is going to take a real pride in their work, who will enjoy being part of our school family and has a desire to support our school business manager, Headteacher and wider school community.

We are looking for someone who will:

* Support our Christian ethos, values and mission statement in their daily practice
* Complement our hard-working team
* Be enthusiastic
* Be able to work as part of a team, as well as proactively
* Promote positive relationships with children, parents, carers, staff and other stakeholders
* Have a good knowledge of how a site supervisor role is an important part of school life
* Have high expectations of themselves and of the children
* Follow school policies and procedures well

Our school will offer you:

* A warm, caring ethos
* A committed team of staff and governors
* Strong partnerships with the church and community
* Continued professional development

Permanent contract of full time post at 32.5 hours per week. Starting ASAP.

Working hours: Monday to Friday 7:00am-10:00am then 2:30pm-6:00pm. (32.5 hours per week)

Grade 4 £24, 404 pro rata depending on experience.

8 weeks holiday per academic year. Working for 5 weeks during school holidays over the academic year; this is split between each half term.

If you would like to apply for this role, please complete the application form which should make reference to the job description and role profile.

<https://stannesceprimary.school/>

**Closing date:** Monday 22nd September 2024 12 Noon

**Shortlisting**: Tuesday 23rd September 2025

**Proposed Interview Dates**: Thursday 25th September 2025 morning or Monday 29th September 2025 afternoon