



Walton Lane Nursery School & Rocking Horse Club

Walton Lane
Nelson
BB9 8BP



finance@waltonlane.lancs.sch.uk



01282 613437

Dear Applicant

Thank you for showing an interest in the vacant post with The Rocking Horse Club at Walton Lane Nursery School and Rocking Horse Club. We are excited by the prospect of welcoming a new member of staff to join our effective team and dedicated staff. We are looking to appoint a member of staff to complement our team, with the same drive and commitment to providing the very best early education for children and with a real desire to make a difference.

The Rocking Horse Club is a not-for-profit childcare provider that is integrated with Walton Lane Nursery School. Services are open from 7.30am – 6.00pm, Monday to Thursday and 7.30am – 4.00pm Fridays for children aged 0-4 years. Term time only.

The Rocking Horse Club is governed by a board of directors. They work closely with the staff within the centre to ensure that the children are safe and are given the best start to their education.

Enclosed within this pack are:

Job Application Form
Job Description
Person Specification
Attendance Policy Statement
Child Protection Policy Statement
Disclosure and Barring Service Information
Rehabilitation of Offenders Act 1974
Asylum and Immigration Act

The application form must be completed in full before it can be considered. Please note that letters of application and CV's will not be accepted.

Two references will be sought prior to interview, one of these needs to be from your current or last employer. If you are not currently working with children but have been employed to look after children in the past we will require a reference from that employer. References from friends or relatives will not be considered.

All Rocking Horse Club appointments are variable hours with a guaranteed minimum of 16 hours. If you would like more information or to speak to me please do not hesitate to contact me by telephone on 01282 613437.

I look forward to receiving your application.

Yours sincerely

A. Woodward

Mrs Angela Woodward
Deputy Head of Centre