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| **Person specification form** | | | | |
| **Post title:** Catering Assistant | | | **Grade: 2** | |
| **Directorate:** Children and Young People | | | **Post number:** 197524 | |
| **Establishment or team:** Grange Primary School, Preston | | | | |
| **Requirements**  **(based on the job description)** | | **Essential (E)**  **or**  **desirable (D)** | | **To be identified by: application form (AF),**  **interview (I),**  **test (T), or**  **other (give details)** |
| **Qualifications** | |  | |  |
| Recognised Catering Qualification (Level 2 or above) | | D | | AF/I |
| Food Hygiene Certificate | | D | | AF/I |
|  | |  | |  |
| **Experience** | |  | |  |
| Menu Planning | | D | | AF/I |
| Working in a fast-paced catering environment | | D | | AF/I |
| Working with Children | | D | | AF/I |
| **Knowledge, skills and abilities** | |  | |  |
| Ability to work with pupils providing interesting menus | | D | | AF/I |
| Serving and controlling meal portions | | D | | AF/I |
| Ability to work as part of a team | | E | | AF/I |
| Ability to work well under pressure | | E | | AF/I |
| Ability to use technology, e.g. email, online learning platforms etc  Willingness to learn ‘on the job’ | | E  D | | AF/I  AF/I |
| **Other** (including special requirements)   1. Commitment to safeguarding and protecting the welfare of children and young people 2. Commitment to equality and diversity 3. Commitment to health and safety | | E  E  E | | I  I  I |
| **Prepared by:** | J Thackway | **Date:** | | September 2025 |
| **Note: We will always consider your references before confirming a job offer in writing**. | | | | |

**Lancashire County Council**