**A picture containing diagram

Description automatically generated Grange Primary School**

***Headteacher: Ms C Taylor & Mr J Thackway School Business Manager: Mrs P Pitchford***

***Grange Avenue, PRESTON PR2 6PS Tel: 01772 792573 Email:*** [***office@grange.lancs.sch.uk***](mailto:office@grange.lancs.sch.uk)

**JOB VACANCY: Midday Welfare Assistant**

**Grade 1 Annual Salary £24,310 (pro rata) £12.60 per hour (Foundation Living Wage)**

**Permanent Variable Contract: 7 hours per week , term time only**

A vacancy has arisen for an additional member of staff in our Welfare Team. At Grange, we are seeking a compassionate and dedicated Welfare Assistant to join our team and support the emotional, social, and physical wellbeing of our pupils during lunch times. This role is pivotal in ensuring a safe and nurturing environment, working closely with teachers, the SENCO, and our pastoral manager.

You will be part of a hardworking and friendly team, led by our Lunch Time Supervisor. You will assist in supporting our pupils during mealtimes, engaging in and promoting positive play and upholding the school policies including our behaviour and relations policy and safeguarding policy.

We are looking for someone who can:   
- Support children in developing social skills  
- Lead playground games

- Build positive relationships with both adults and children

- Make lunchtimes safe and happy.

For further information on the position please see the job description and person specification.  
  
**Closing date: Wednesday 17th September 2025  
  
Proposed interview date: Wednesday 24th September 2025**   
  
Please return completed application forms to [recruitment@grange.lancs.sch.uk](mailto:recruitment@grange.lancs.sch.uk)

No CVs accepted.  
  
Please note that in line with Keeping Children Safe in Education 2025, an online search will be carried out as part of our due diligence on shortlisted candidates.

**For an informal discussion please contact:**

Mrs T Pitchford – School Business Manager

**Equal Opportunities statement**

An Equal Opportunities Employer welcoming applications from all sections of the community

**Rehabilitation**

Rehabilitation The post you are applying for is covered by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013). If successful you will be required to apply to the Disclosure and Barring Service (DBS) for a 'disclosure'. Information provided by you or the Disclosure and Barring Service will be dealt with in a confidential manner in accordance with the DBS's Code of Practice. You may view the Code of Practice on the DBS website at www.gov.uk/dbs or alternatively a copy is available on request. Lancashire County Council has a Handling of DBS Certificate Information Policy and a Policy Statement on the Recruitment of Ex-offenders this is available from the recruiting manager to applicants who are asked to complete a DBS application.

The County Council is committed to equality of opportunity for all people in terms of recruitment, selection and employment, and is a Disability Confident employer, which means that all disabled applicants who meet the essential criteria in the person specification will be interviewed. However, commitment to this standard is on an individual school basis and, therefore, if you are applying for a position within a school, you will need to check with the school whether they have made the decision to comply with this standard.

Lancashire County Council

Please note that we can only consider applications from candidates who are legally entitled to work in the UK.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.