

## School Technology and Arts Technician - Person Specification

Essential	Desirable
<b>Qualifications and Experience</b>	
<ul style="list-style-type: none"> <li>GCSE Maths and English (grade 4 or above, or equivalent)</li> </ul>	<ul style="list-style-type: none"> <li>Professional qualifications relevant to this post.</li> <li>First Aid Qualification.</li> <li>Evidence of ongoing professional development.</li> </ul>
<b>Experience and Professional Knowledge</b>	
<ul style="list-style-type: none"> <li>Significant experience of using a range of ICT packages (for example Microsoft Office and finance software).</li> </ul>	<ul style="list-style-type: none"> <li>Knowledge of relevant legislation (equal opportunities, health and safety, GDPR etc).</li> <li>A working knowledge of facilities management.</li> <li>Experience and exposure to education sector.</li> <li>Experience of using laser cutter, 3D printer, vinyl printer, table saw, etc.</li> </ul>
<b>Skills and Abilities</b>	
<ul style="list-style-type: none"> <li>Highly developed interpersonal skills including influencing skills.</li> <li>Ability to build, support and work as part of a high performing team.</li> <li>Ability to direct, prioritise, plan and coordinate the work of others.</li> <li>Ability to work under pressure and meet deadlines.</li> <li>Flexibility and a willingness to adapt to changing circumstances.</li> <li>Strong organisational skills and record keeping skills.</li> <li>Strong literacy, numeracy and ICT skills.</li> <li>Ability to gather information and report accurately to enable informed decision making.</li> <li>Honesty, reliability, integrity and commitment.</li> <li>An enthusiastic and flexible approach to work.</li> </ul>	<ul style="list-style-type: none"> <li>A working knowledge of facilities management.</li> <li>Experience working in a classroom environment.</li> </ul>
<b>Professional Attributes</b>	
<ul style="list-style-type: none"> <li>Highly motivated.</li> <li>Responds well to a challenge.</li> <li>Maintain high professional standards.</li> <li>Excellent communication skills.</li> <li>Commitment to own professional development.</li> </ul>	
<b>Other</b>	
<ul style="list-style-type: none"> <li>Commitment to ensure that all children in your care are safe from harm/knowledge of safeguarding issues.</li> <li>Commitment to health and safety.</li> <li>Commitment to attendance at work.</li> <li>Commitment to equality, diversity and inclusion.</li> </ul>	