

Out of School Club Assistant



Required from September 2025

Headteacher:
Mrs Anne-Marie Horrocks

NOR: 1400

Ribblesdale School is committed to safeguarding and promoting the welfare of children and young people.

Any appointment will be made subject to a clear, enhanced Disclosure and Barring Service clearance (DBS), online checks (KCSIE 2024) and a pre-employee health screening.

T: 01200 422563

E: enquiries@ribblesdale.org

Web: www.ribblesdale.org

Ribblesdale School
Queens Road
Clitheroe
Lancashire
BB7 1EJ

APT&C Grade 4, £24,404 – £25,183

22.5 hours per week, term-time only plus one Inset day

£12,614 – £13,016 (actual pro-rata)

Club Hours: 7.15 am – 8.45 am / 3.00 pm – 6.00 pm

(a separate morning or afternoon shift may be considered for the right candidate)

Are you an enthusiastic, highly motivated and extremely well organised person? If so, this is a fantastic opportunity to become a key member of the support staff in 'The Green Room' the Primary Provision at Ribblesdale School, working in the heart of the Ribble Valley in Lancashire.

The successful candidate will be a proactive and positive person, who is approachable and has a calm, professional manner. We are looking for a creative, child-centred and enthusiastic individual who is committed to the learning and wellbeing of young people to support the running of the wraparound care, 'The Green Room' in our state-of-the-art Primary provision.

The Green Room is based on the school premises and the current accommodation comprises our large, light and airy technology room (complete with a fully fitted kitchen) along with a classroom and the school library as required. The provision benefits from a large outdoor play area as well as access to a bespoke woodland space.

Successful applicants will support all aspects of the day-to-day running of the club, as well as working with The Green Room Manager to shape the club as it grows. A working knowledge of EYFS (or willingness to undertake relevant training) would be an advantage. The ability to engage with and nurture young children, communicate with parents and carers, and contribute to the planning of activities will be needed for this role. If you are positive, energetic, reliable and organised we want to hear from you!

Full details of this position can be found on this dedicated link:

<http://Ribblesdale School - Working at Ribblesdale>

**The closing date for applications is 9.00 am on Friday 4th July 2025.
Please email your completed application to vacancies@ribblesdale.org
Interviews to be held on Thursday 10th July 2025.**