

Lancashire County Council

Person specification form		
Post title: Welfare Assistant	Grade: FLW	
Directorate: Children and Young People	Post number:	
Establishment or team: Queens Drive Primary School		
Requirements (based on the job description)	Essential (E) or desirable (D)	To be identified by: application form (AF), interview (I), test (T), reference (R) or other (give details)
Qualifications It is desirable but not essential that the candidate holds a relevant First Aid Certificate	D	AF
Experience Ability to communicate with adults and children Candidate should have experience of working with children A warm and welcoming manner Have a knowledge of first aid record keeping	E D E D	AF, I AF, I AF, I AF, I
Knowledge, skills and abilities Have a willingness to undergo training Ability to work independently or as part of a team Ability to relate positively to children and adults To always maintain confidentiality The ability to give advice/instruction in a helpful, professional manner To show care and compassion for those that are hurt A desire to be helpful, caring and positive To be flexible, adaptable and to have enthusiasm and patience	E E E E E E E E	AF, I AF, I AF, I AF, I AF, I AF, I AF, I AF, I
Other (including special requirements) 1. Commitment to safeguarding and protecting the welfare of children and young people 2. Commitment to equality and diversity 3. Commitment to health and safety 4. Satisfactory attendance record/commitment to regular attendance at work	E E E E	I I I R
Prepared by: L Garmston Date: 18/11/2024		
Note: We will always consider your references before confirming a job offer in writing.		

