# Person Specification Form

**Post Title – Catering Assistant**

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| **Personal Attributes required****(on the basis of the job description)** | **Essential (E)****or****Desirable (D)** | **To be identified by:****Application Form (AF), Interview (I), Practical (P), Reference (R)** |
| **Qualifications** |  |  |
| Food Hygiene CertificateFood Safety Certificate | DD | AFAF |
| **Experience**Customer CareExperience within the catering industryFood preparation | DDD | AF/IAF/IAF/I |
|  |  |  |
| **Knowledge/skills/abilities** |  |  |
| Good standard of personal hygieneAbility to work under pressure and use own initiativeAbility to meet deadlinesAbility to work as part of a teamGood customer care skillsKnowledge of Health & SafetyBasic Food Hygiene | EEEEEDD | AF/IAF/IAF/IAF/IAF/IAF/IAF/I |
| **Other**Commitment to Equality & DiversityCommitment to safeguarding and protecting the welfare of children and young peopleCommitment to Health & SafetyWear uniform provided, ensuring it is clean and tidy at all timesSatisfactory attendance recordWillingness to work occasionally outside of contracted hoursCommitment to own professional development | EEEEEEE | AF/IAF/IAF/IIRAF/IAF/I |

Application Form (AF), Interview (I), Reference (R)