**Person Specification**

**Post Title - Teaching Assistant - Level 2(b)**

|  |  |  |
| --- | --- | --- |
| **Requirements** | **Essential (E) or**  **Desirable (D)** | **To be identified by:**  **Application form (A), interview (I), reference (R)** |
| **Qualifications**    NVQ level 2 or above qualification –appropriate to the post (or equivalent) | E | A |
| **Experience**    Experience of working with or caring for children of relevant age with SEN  Experience of working on a 1:1/ small group basis  Experience of Administrative work  Experience of supporting pupils with challenging behaviour | E  D  D  D | A, I  A, I  A, I  A, I |
| **Knowledge/skills/abilities**    Ability to operate at a level of understanding and competence equivalent to NVQ Level 2 standard | E | A, I |
| Ability to relate well to children | E | A, I |
| Ability to work as part of a team | E | A, I |
| Good communication skills | E | A, I |
| Ability to supervise and assist pupils  Time management skills  Organisational skills  Knowledge of classroom roles and responsibilities  Knowledge of the concept of confidentiality  First Aid/Paediatric First Aid Certificate  Administrative skills  Knowledge of Early Years Foundation Stage  Good numeracy and literacy skills  Ability to make effective use of ICT  Flexible attitude to work | E  D  D  D  E  D  D  D  E  D  E | A, I  A, I  A, I  A, I  A, I  A  A, I  A, I  A  A, I  A, I |
| **Other**    Commitment to undertake in –service development  Commitment to safeguarding and protecting the welfare of children and young people  Satisfactory attendance record/commitment to regular attendance at work | E  E    E | A  A, I    R |
| **Note: We will always consider your references before confirming a job offer in writing** | | |

|  |
| --- |
| **Date created:** 21st May 2025 |